

UK Conservation Accreditation and Membership Schemes for Professionals

May 2016

Conservation Accreditation Schemes (Predominantly based on the 1993 ICOMOS E+T Guidelines)	Pages	Inaugural Date of Scheme	Grades	Key Notes
Royal Institution of Chartered Surveyors (RICS)	2 - 8	1992	1	Accredits individuals
The Royal Incorporation of Architects in Scotland (RIAS)	9 - 17	1995	2	Accredits individuals
Architects Accredited in Building Conservation (AABC)	18 - 23	1998	2	Accredits individuals
Institute of Conservation (ICON)	24 - 29	2000	1	Accredits individuals and Practices
Royal Institute of the Architects in Ireland (RIAI)	30 - 37	2001	3	Accredits individuals and Practices
Conservation Accreditation Register for Engineers (CARE)	38 - 44	2003	1	Accredits individuals
Chartered Institute of Architectural Technologists (CIAT)	45 - 51	2008	1	Accredits individuals
Royal Institute of British Architects (RIBA)	52 - 59	2010	3	Accredits individuals
Professional Body Membership Schemes				
Institute of Historic Building Conservation (IHBC)	60 - 69	1997	3	Accredits individuals
Chartered Institute for Archaeologists (CIfA)	70 - 75	2014	1	Accredits individuals and Practices
Royal Town Planning Institute (RTPI)	76 - 81	1914	?	Accredits individuals

Information is correct as of May 2016. The information was gathered during February – March 2016 through a desk-based exercise of publicly available material from the professional body's websites, published documentation such as scheme handbooks and applications forms, and through follow-up enquiries with the professional body's to check the information compiled. Details for any of the schemes may change over time. Refer directly to the professional body's of publicly available material for the latest information.

Compiled by The Council on Training in Architectural Conservation (COTAC) for Historic England as a contribution the work of the Historic Environment Forum working groups active in 2016: the HEF Protection Reform Group, HEF Client Demand Group work and HEF Supply Group and Heritage 2020.



Royal Institution of Chartered Surveyors (RICS)

	Criteria/ Minimum requirements	The undernoted information relates to becoming formally Accredited in Architectural Conservation	
1	<u>General details of scheme</u>		Notes + Hyperlinks
1a	<i>Name of accreditation scheme/institute</i>	Royal Institution of Chartered Surveyors Building Conservation Accreditation Scheme	http://www.rics.org/uk/join/member-accreditations/building-conservation-accreditation/
1b	<i>Governing body</i>	Royal Institution of Chartered Surveyors	The Building Conservation Accreditation was established to provide recognition for individuals specialising in conservation of scheduled monuments, historic buildings or sites. Accreditation is only awarded to individuals who are prepared to maintain exemplary standards.
1c	<i>Date established (and date of latest major revision if any)</i>	1992 Revision: February 2016.	Consultation on-going on rebranding to RICS Historic Building Professional Certification.
1d	<i>List grades of <u>conservation-relevant</u> membership if relevant</i>	One Grade.	<i>See: RICS Building Conservation Applicant Guide at:</i> http://www.rics.org/Global/Downloads/Applicant%20guide%20for%20Building%20Conservation%20Accreditation.pdf Membership of certain approved professional bodies around the world can also provide a streamlined route to RICS membership. <i>See:</i> http://www.rics.org/uk/the-profession/professional-bodies

1e	<i>Does it accredit individuals?</i>	Yes: The Building Conservation Accreditation scheme was established to provide recognition for individuals specialising in conservation of scheduled monuments, historic buildings or sites.	<i>See: RICS Building Conservation Applicant Guide. Para 1 Introduction</i>
1f	<i>Does it accredit companies/practices?</i>	No	
1g	<i>Are all details of the scheme, including accreditation procedures, codes of conduct, disciplinary procedures, and governance available on the internet?</i>	Yes: The Application Guide and List of Members. Access to the “Historic Building Conservation RICS Guidance Note for best practice” is restricted to Members.	<i>See: RICS Regulation: Appendix B of the Rules for the registration of schemes Version 3 wef 25 July 2011 is at:</i> <i>http://www.rics.org/Global/RICS%20Rules%20for%20the%20Registration%20of%20Schemes.pdf</i>
1h	<i>Up-to-date register available on the internet?</i>	Yes: the RICS scheme provides a register of property professionals who have attained a recognised standard of knowledge and experience in building conservation, and is subject to up-dates.	<i>See: Find an RICS Building Conservation Accredited Member at:</i> <i>http://www.rics.org/Global/Downloads/BCAS%20Register%2031%20January%202016.pdf</i>
1i	<i>Eligibility of all suitably qualified and experienced professionals to gain accreditation?</i>	Yes: Practical experience is essential for accreditation. Ordinarily, applicants should have at least five years relevant experience. No academic qualifications are required to apply but a post-graduate	Yes: All applicants must be an RICS member or a full member of a professional body approved by RICS for chartered membership have sufficient, relevant and responsible practical experience to be able to demonstrate the competencies have current experience in building conservation. <i>See: Appendix B – RICS Building Conservation Accreditation Scheme (BCAS)</i>

		qualification in building conservation, or academic experience, can be of benefit at application and interview.	<p>at: http://www.rics.org/Global/Downloads/Scheme_Rules_Appendix_-_BCAS__2_.pdf</p> <p>See: RICS Rule for the Registration of Schemes See: RICS Applicant Guide Para 2 Eligibility</p>
1j	Total Numbers of Individuals in each Grade	121	See: RICS Building Conservation Accreditation Scheme List of Accredited Members.
	<u>Pre-qualification</u>		
	<i>Who is eligible to apply for conservation accreditation under this scheme?</i>	<p>RICS members or Chartered members of RICS approved bodies.</p> <p><i>RICS Regulation: Appendix B of the Rules for the registration of schemes Version 3 (Page 6) deals with the appropriately qualified and/or experienced test on when an individual can become a member of the building conservation accreditation scheme.</i></p> <p><i>Para 2.1b Eligibility for registration offers the potential of an appropriately qualified and/or experienced person who is not a member of RICS applying.</i></p>	<p>See: Applicants Guide at: http://www.rics.org/Global/Downloads/Applicant%20guide%20for%20Building%20Conservation%20Accreditation.pdf</p> <p>See: www.rics.org.uk/professionalbodies</p> <p>See also: RICS Rule for the Registration of Schemes at: http://www.rics.org/Global/Downloads/1__RULES_FOR_THE_REGISTRATION_OF_SCHEMES__14_05_10__3_.pdf</p> <p>See: RICS Building Conservation Accreditation at: http://www.rics.org/uk/join/member-accreditations/building-conservation-accreditation/</p>
	<i>Is accreditation available to those without recent/any</i>	No: Applicants should have current experience in building conservation,	

	<i>experience of works to heritage, e.g. to academics, etc.?</i>	and sufficient, relevant and responsible practical experience to be able to demonstrate the competencies but currency period not specified.		
2	<u>Accreditation criteria and processes</u>			
2a	<i>Who assesses competence: Assessment by suitably experienced, impartial assessors against agreed criteria?</i>	Yes: The 2 - 3 Assessors criteria are: <ul style="list-style-type: none"> • Conservation Philosophy • Construction techniques • Diagnosis of defects • Project management 		<i>See: RICS Building Conservation Accreditation Applicant Guide Para 3 Process at:</i> <i>http://www.rics.org/Global/Downloads/Applicant%20guide%20for%20Building%20Conservation%20Accreditation.pdf</i>
2b	<i>Reassessment on a regular basis (say every 5 years) to ensure that accreditation indicates current competence?</i>	Yes: Reaccreditation every five years - this involves submitting evidence of conservation CPD and recent conservation work.		<i>See: RICS Building Conservation Accreditation Applicant Guide Page 4 "Accreditation" at:</i> <i>http://www.rics.org/Global/Downloads/Applicant%20guide%20for%20Building%20Conservation%20Accreditation.pdf</i>
2c	<i>Does assessment involve referees?</i>	Yes: One Referee.		
2d	<i>Does assessment involve an interview?</i>	Yes: A 60-minute interview by 2-3 Assessors including: a 10-minute presentation and questions from the panel.		

2e	<i>Are the assessment criteria based on the ICOMOS Guidelines for Education and Training in the Conservation of Monuments, Ensembles and Sites?</i>	<p>Yes: Reference is made to 'ICOMOS Standards'.</p> <p>In addition, to a <i>Historic Building Conservation RICS Guidance Note for Best Practice</i> - free to RICS members / subscribers and available for purchase in hard or e copy from RICS books.</p>	<p>The RICS Applicant Guide of March 2013 states 'ICOMOS standards' will be used as a basis for assessment. The mandatory competencies have been defined on that basis.</p> <p><i>See: RICS Building Conservation Accreditation Applicant Guide Para's 5 + 6 and Page 8 at:</i></p> <p>http://www.rics.org/Global/Downloads/Applicant%20guide%20for%20Building%20Conservation%20Accreditation.pdf</p>
2f	<i>If not, what are they based on (e.g. specific NVQs)</i>	<p>RICS key Mandatory Competencies to define the skills required to achieve accreditation are:</p> <ul style="list-style-type: none"> • Conservation Philosophy • Construction techniques • Diagnosis of defects • Project management 	<p>The 4 key Mandatory Competencies are subdivided into 16 aspects that reflect the intent of the 14 ICOMOS Guidelines.</p> <p><i>See: RICS Building Conservation Accreditation Applicant Guide Page 8 at:</i></p> <p>http://www.rics.org/Global/Downloads/Applicant%20guide%20for%20Building%20Conservation%20Accreditation.pdf</p>
2g	<i>Is assessment based on a verifiable record of work carried out, i.e. on practical experience and competence [and how recently] (e.g. not simply on a statement of philosophy or principles)</i>	<p>Yes: Based on 5 case studies, only 1 academic, plus CV, summary of experience and CPD record.</p>	<p><i>See: RICS Building Conservation Accreditation Applicant Guide Page 5 at:</i></p> <p>http://www.rics.org/Global/Downloads/Applicant%20guide%20for%20Building%20Conservation%20Accreditation.pdf</p>
2h	<i>How recent must work record be?</i>	<p>Ordinarily: Applicants should have at least five years relevant experience. Reaccreditation every five years by submitting evidence of conservation CPD and recent conservation work.</p>	<p><i>See: RICS Building Conservation Accreditation Applicant Guide Pages 2 + 4 at:</i></p> <p>http://www.rics.org/Global/Downloads/Applicant%20guide%20for%20Building%20Conservation%20Accreditation.pdf</p>

2i	<i>Is there reassessment on a regular basis (and how often) to ensure that accreditation indicates current competence?</i>	Yes: Based on written submission of current work and CPD record. Reaccreditation by written submission every five years.		<i>See: RICS Building Conservation Accreditation Applicant Guide at http://www.rics.org/Global/Downloads/Applicant%20guide%20for%20Building%20Conservation%20Accreditation.pdf</i>
2j	<i>Requirement for On-going CPD?</i>	Yes		
2k	<i>What is the <u>conservation-specific</u> Continuing Professional Development (CPD) requirement?</i>	Completion and recording of appropriate conservation relevant CPD.		<i>See: RICS Building Conservation Accreditation Applicant Guide Page 3 at: http://www.rics.org/Global/Downloads/Applicant%20guide%20for%20Building%20Conservation%20Accreditation.pdf</i>
3	<u>Code(s) of conduct</u>			
3a	<i>Is there an ethical and linked disciplinary framework to ensure that standards are observed and maintained? [Show the details]</i>	Yes: RICS members can freely download PDF versions of the codes of practice. Hard copies of all RICS professional guidance publications can be bought from the RICS shop.		<i>See: RICS Professional Guidance Code of Practice search page at: http://www.rics.org/uk/knowledge/professional-guidance/codes-of-practice</i>
3b	<i>What sanctions is used, e.g. public reprimand, suspension, or expulsion?</i>	Caution, reprimand, impose undertakings, fines, costs, suspension for up to 12 months, expulsion.		
4	<i>Fees</i>			
4a	<i>Application fee.</i>	£200, plus VAT Application Fee £100 plus VAT Initial Registration Fee £100 plus VAT Annual Fee.		

The Royal Incorporation of Architects in Scotland (RIAS)

	Criteria/ Minimum requirements	The undernoted information relates to becoming formally Accredited in Architectural Conservation		
1	<u>General details of scheme</u>	Accredited Conservation Architect	Advanced Accredited Conservation Architect	Notes + Hyperlinks
1a	<i>Name of accreditation scheme/institute</i>	The Royal Incorporation of Architects in Scotland	The Royal Incorporation of Architects in Scotland	http://www.rias.org.uk/services/conservation/
1b	<i>Governing body</i>	The Royal Incorporation of Architects in Scotland	The Royal Incorporation of Architects in Scotland	Since 1995, the Royal Incorporation of Architects in Scotland has offered accreditation in building conservation to its members as a means of meeting the requirements of funding bodies, employers and clients. Accreditation confirms that these practitioners are suitably qualified and experienced to act as the lead professional in conservation work.
1c	<i>Date established (and date of latest major revision if any)</i>	1995 Revision 2010	1995 Revision 2010	Conservation Assessors' meeting held every 2 years to discuss current matters, implement revisions and improve operation of scheme.
1d	<i>List grades of <u>conservation-relevant membership</u> if</i>	Accredited. Applicants must have significant - five to ten years plus - detailed conservation experience.	Advanced Architects who have been Accredited for at least five years, or with over fifteen years of detailed	<i>See: RIAS Guidance Notes and Application Form Accredited/Advanced Page 2 at: https://cpdcazenove.files.wordpress.com/</i>

	<i>relevant</i>		conservation experience and an extensive portfolio, or hold AABC accreditation.	<i>2010/12/application-with-form-fields.pdf</i>
1e	<i>Does it accredit individuals?</i>	Yes: Individual Members are accredited.	Yes: Individual Members are accredited.	<p>Applicants are asked to submit written and illustrated evidence of their own choosing of their education, training, career history, relevant study, knowledge, special interests and projects in order to demonstrate that they have the necessary theoretical and practical knowledge, skills and experience to be accredited.</p> <p><i>See: RIAS Guidance Notes and Application Form Accredited/Advanced Page 8</i></p> <p>Applying for Conservation Accreditation requires information about the member's career, qualifications and further areas of study or professional development. This is supported by case studies and information demonstrating the application of judgement and the member's particular role.</p> <p><i>See: RIAS Services/Conservation at; http://www.rias.org.uk/services/conservation/</i></p>
1f	<i>Does it accredit companies/practices?</i>	No	No	

1g	<i>Are all details of the scheme, including accreditation procedures, codes of conduct, disciplinary procedures, and governance available on the internet?</i>	Access to “members only area” for certain content Email address and telephone number of RIAS scheme administrator available on non-members area of website as a contact for further information.	Access to “members only area” for certain content Email address and telephone number of RIAS scheme administrator available on non-members area of website as a contact for further information.	<i>See: RIAS Services/Conservation</i> <i>See RIAS Having Problems with your Architect. What you can do, at:</i> http://www.rias.org.uk/files/2011/284/74DD6F78-07D8-FOCD-9DF4-AB31F733AF3A.pdf
1h	<i>Up-to-date register available on the internet?</i>	Yes	Yes	<i>See: RIAS Conservation Accreditation at:</i> http://www.rias.org.uk/directory/conservation/
1i	<i>Eligibility of all suitably qualified and experienced professionals to gain accreditation?</i>	Must be ARB Registered Scheme is open to RIAS (Associates and Fellows) and Architects who are not members of the RIAS. Applicants must have significant - five to ten years plus - detailed conservation experience.	Must be ARB Registered Scheme is open to RIAS (Associates and Fellows) and Architects who are not members of the RIAS. Architects who have been Accredited for at least five years, or with over fifteen years of detailed conservation experience and an extensive portfolio, or hold AABC accreditation.	<i>See: RIAS Services/Conservation at;</i> http://www.rias.org.uk/services/conservation/
1j	<i>Total Numbers of Individuals in each Grade</i>	71 Accredited 1 Non-RIAS Member	45 Advanced	117 total
	<u>Pre-qualification</u>			
	<i>Who is eligible to apply for conservation</i>	Individual ARB Registered Members with 4 to 5 years post part 3 experience	Individual ARB Registered Members who hold RIAS Conservation	ARB registered architects looking to obtain RIAS conservation accreditation should

	<i>accreditation under this scheme?</i>	and 5 to 10 years plus detailed conservation experience.	Accreditation at the accredited level, or who have the requisite experience as cited in the RIAS Guidance Notes and Application Form Accredited/Advanced Page 2.	visit: http://www.rias.org.uk/services/conservation/ RIAS members looking to obtain conservation accreditation should visit the Members page on Accreditation in Conservation Architecture. <i>See:</i> http://www.rias.org.uk/members/private/accreditation-schemes/accreditation-in-conservation-architecture/
	<i>Is accreditation available to those without recent/any experience of works to heritage, e.g. to academics, etc.?</i>	No	No	
2	<u>Accreditation criteria and processes</u>			
2a	<i>Who assesses competence: Assessment by suitably experienced, impartial assessors against agreed criteria?</i>	Applications are assessed by two members of a panel of senior RIAS members with extensive conservation architecture expertise. At least one will be an accredited architect. The information presented in the individual's application will be	Applications are assessed by two members of a panel of senior RIAS members with extensive conservation architecture expertise. At least one will be an accredited architect. The information presented in the individual's application will be	Once accredited RIAS members are expected to retain active RIAS membership. <i>See:</i> http://www.rias.org.uk/members/private/accreditation-schemes/accreditation-in-conservation-architecture/

		confidentially assessed against six core 'competencies' agreed by the RIAS Conservation Committee. The competencies are based on the ICOMOS Guidelines for Education and Training in the Conservation of Monument, Ensembles and Sites.	confidentially assessed against six core 'competencies' agreed by the RIAS Conservation Committee. The competencies are based on the ICOMOS Guidelines for Education and Training in the Conservation of Monument, Ensembles and Sites.	<i>conservation-architecture/</i> <i>See: RIAS Guidance Notes and Application Form Accredited/Advanced Page 8</i>
2b	<i>Reassessment on a regular basis (say every 5 years) to ensure that accreditation indicates current competence?</i>	Yes: Every 5 years.	Yes: Every 5 years.	The Incorporation will monitor the performance of its conservation-accredited architects. All accredited individuals will be invited to re-apply on a five yearly basis to ensure their continued compliance with the standards set by the Incorporation's conservation assessors group and agreed by RIAS Council. <i>See: RIAS Guidance Notes and Application Form Accredited / Advanced Page 10 and: http://www.rias.org.uk/members/private/accreditation-schemes/accreditation-in-conservation-architecture/</i>
2c	<i>Does assessment involve referees?</i>	Optional: Referees should be approached at the discretion of the RIAS and only through the Secretary of the RIAS. Referees should not be approached by the assessors.	Optional: Referees should be approached at the discretion of the RIAS and only through the Secretary of the RIAS. Referees should not be approached by the assessors.	<i>See: RIAS Guidance Notes and Application Form Accredited/Advanced Page 3, Box 7 and in 'RIAS Guidance Notes for Assessors'</i>
2d	<i>Does assessment</i>	Optional: Applications will be considered on the basis of the initial	Optional: Applications will be considered on the basis of the initial	<i>See: RIAS Guidance Notes and Application</i>

	<i>involve an interview?</i>	application. However, assessors may request further information and/or call applicants to an interview.	application. However, assessors may request further information and/or call applicants to an interview.	<i>Form Accredited/Advanced Page 8 and 9</i>
2e	<i>Are the assessment criteria based on the ICOMOS Guidelines for Education and Training in the Conservation of Monuments, Ensembles and Sites?</i>	Yes: And the 2012 Home Countries Criteria.	Yes: And the 2012 Home Countries Criteria.	<p><i>See: RIAS Guidance Notes and Application Form Accredited/Advanced Page 8</i></p> <p>The Competencies on the Assessor's feedback form are based on the ICOMOS Guidelines for Education and Training; these are agreed as the basis of assessment of applicants' experience as part of the Home Countries criteria.</p> <p><i>See: RIAS link page: Home Countries Criteria at:</i> http://www.rias.org.uk/files/2013/346/20DD5805-563F-4C3A-8A22-517DC0E73B07.pdf</p>
2f	<i>If not, what are they based on (e.g. specific NVQs)</i>	n/a	n/a	
2g	<i>Is assessment based on a verifiable record of work carried out, i.e. on practical experience and competence [and how recently] (e.g. not simply on a statement</i>	Yes: Five case studies, principally from substantially completed projects, in which the applicant has had a direct, hands-on role in the design and delivery. At least three of these should be from within the last five years and selected to illustrate the knowledge, skills and experience gained, including	Yes: Applying directly at Advanced level, five case studies from substantially completed projects, in which applicants have had a direct, hands-on role in the design and delivery. Three of these should be from within	When applying to upgrade from Accredited to Advanced, three case studies from substantially completed projects, in which applicants have had a direct, hands-on role in the design and delivery. At least one case study should have been carried out in the last five

	<i>of philosophy or principles)</i>	<p>the role(s) taken by the applicant, mistakes made, lessons learned, conclusions drawn, etc.</p> <p>Plus evidence of CPD - details of relevant conservation related CPD records for the past 5 years including time devoted to education and/or project work, courses, conferences, master-classes etc. attended and books, charters, standards, reports, articles, etc. read.</p>	<p>the last five years and selected to illustrate the knowledge, skills and experience gained, including the role(s) taken by the applicant, mistakes made, lessons learned, conclusions drawn, etc.</p> <p>Plus evidence of CPD - detailing relevant conservation related CPD records for the past 5 years including time devoted to education and/or project work, courses, conferences, master-classes etc. attended and books, charters, standards, reports, articles, etc. read.</p>	<p>years.</p> <p><i>See: RIAS Guidance Notes and Application Form Accredited Level Pages 2, 4 + 8 at: https://cpdcazenove.files.wordpress.com/2010/12/application-with-form-fields.pdf</i></p>
2h	<i>How recent must work record be?</i>	At least three of five examples should be from within the last five years.	<p>At least three of five examples should be from within the last five years.</p> <p>When upgrading at least one example should have been carried out in the last five years.</p>	
2i	<i>Is there reassessment on a regular basis (and how often) to ensure that accreditation indicates current competence?</i>	Yes: Every 5 years.	Yes: Every 5 years.	<p><i>See: RIAS Guidance Notes and Application Form Accredited / Advanced Page 10</i></p> <p><i>http://www.rias.org.uk/members/private/accreditation-schemes/accreditation-in-conservation-architecture/</i></p>
2j	<i>Requirement for On-</i>	Yes	Yes	

	<i>going CPD?</i>			
2k	<i>What is the <u>conservation-specific Continuing Professional Development (CPD) requirement?</u></i>	Evidence of CPD - details of relevant conservation related CPD records for the past 5 years including time devoted to education and/or project work, courses, conferences, master-classes etc. attended and books, charters, standards, reports, articles, etc. read.	Evidence of CPD - details of relevant conservation related CPD records for the past 5 years including time devoted to education and/or project work, courses, conferences, master-classes etc. attended and books, charters, standards, reports, articles, etc. read.	<i>See: RIAS Guidance Notes and Application Form Accredited / Advanced Page 2</i> <i>http://www.rias.org.uk/members/private/accreditation-schemes/accreditation-in-conservation-architecture/</i>
3	<u>Code(s) of conduct</u>			
3a	<i>Is there an ethical and linked disciplinary framework to ensure that standards are observed and maintained? [Show the details]</i>	Yes: In accordance with the ARB professional code of conduct, architects should only undertake professional work for which they are able to provide adequate professional, financial and technical competence and resources. An accredited architect in conservation architecture should not take on any conservation work they are not qualified to do.	Yes: In accordance with the ARB professional code of conduct, architects should only undertake professional work for which they are able to provide adequate professional, financial and technical competence and resources. An accredited architect in conservation architecture should not take on any conservation work they are not qualified to do.	Any RIAS Accredited architect subject to a complaint in connection with their conservation work will be invited to attend an interview with a panel, following which their accreditation will be reviewed. The panel will advise on the retention, suspension or cancellation of accreditation. Members whose accreditation is suspended or cancelled may appeal to the President. The decision of the President of the RIAS will be final. <i>See: RIAS Guidance Notes and Application Form Accredited / Advanced Page 9 and 10</i> <i>See: RIAS Statement of Professional Conduct at:</i> <i>http://www.rias.org.uk/members/stateme</i>

				<p><i>nt-of-professional-conduct/</i></p> <p><i>See also: RIAS Charter and Byelaws at: http://www.rias.org.uk/files/2011/284/69BDE87B-E381-70AC-3A44-8432AA6FAA2E.pdf</i></p>
3b	<p><i>What sanctions is used, e.g. public reprimand, suspension, or expulsion?</i></p>	<p>RIAS Bye-Law 18.2 makes contravention of the Declaration signed by each Member, conduct derogatory to a Member's professional character, or engaging in any occupation inconsistent with the profession of an architect, liable to reprimand, suspension or expulsion.</p>	<p>RIAS Bye-Law 18.2 makes contravention of the Declaration signed by each Member, conduct derogatory to a Member's professional character, or engaging in any occupation inconsistent with the profession of an architect, liable to reprimand, suspension or expulsion.</p>	<p><i>See: RIAS Statement of Professional Conduct and RIAS Charter and Byelaws</i></p>
4	<i>Fees</i>			
4a	<p><i>Application fee.</i></p>	<p><i>See: RIAS Guidance Notes and Application Form, Accredited Page 4 and 9.</i></p> <p>No Annual fee.</p>	<p><i>See: RIAS Guidance Notes and Application Form, Advanced Page 4 and 9.</i></p> <p>No Annual fee.</p>	<p>Details available from RIAS scheme administrator</p>

Register of Architects Accredited in Building Conservation (AABC)

	Criteria/ Minimum requirements	The undernoted information relates to becoming formally Accredited in Architectural Conservation		AABC is a register of architects whose skills in building conservation have been assessed and accredited by peer review.
1	<u>General details of scheme</u>	AABC	CAABC	Notes + Hyperlinks
1a	Name of accreditation scheme/institute	Register of Architects Accredited in Building Conservation		https://www.aabc-register.co.uk
1b	Governing body	AABC Register Ltd	AABC Register Ltd	AABC is an independent accreditation body established for and by skilled conservation architects.
1c	Date established (and date of latest major revision if any)?	1998		See: AABC website About
1d	List grades of <u>conservation-relevant membership if relevant</u>	Architect Accredited in Building Conservation	Consultant Architect Accredited in Building Conservation	See: AABC A guide to conservation skills at: https://www.aabc-register.co.uk/apply/guide-to-conservation-skills See: AABC Guidance Notes Para 4 at: https://www.aabc-register.co.uk/apply/guidance-notes
1e	Does it accredit individuals?	Yes: Accreditation is vested in an individual.	Yes: Accreditation is vested in an individual.	AABC also offer retired (Rtd) status to the Register, for those architects who have previously been accredited, but who wish to have associate membership with AABC. See: AABC Guidance Notes Para 3 + 4 at:

				<p>https://www.aabc-register.co.uk/apply/guidance-notes</p> <p>The AABC Apprenticeship Scheme offers mentoring support from an existing AABC Member to Part II graduates or architects who wish to become accredited.</p> <p>See: Apprenticeship Scheme at: https://www.aabc-register.co.uk/apply/apprenticeship</p>
1f	<i>Does it accredit companies/practices?</i>	No	No	
1g	<i>Are all details of the scheme, including accreditation procedures, codes of conduct, disciplinary procedures, and governance available on the internet?</i>	Yes		See: AABC Constitution at: https://www.aabc-register.co.uk/about/constitution
1h	<i>Up-to-date register available on the internet?</i>	Yes: And subject to up-dates.		See: AABC Advanced Search page at: https://www.aabc-register.co.uk/register/advanced-search
1i	<i>Eligibility of all suitably qualified and experienced professionals to gain accreditation?</i>	AABC is a register of architects whose skills in building conservation have been assessed and accredited by peer review.		See: AABC Guidance Notes Para's 1 + 2 at: https://www.aabc-register.co.uk/apply/guidance-notes

1j	<i>Total Numbers of Individuals in each Grade?</i>	364 Architects (AABC)	28 Consultant (CAABC)	Total: 392 as at 18 Feb 2016 + 6 Retired
	<u>Pre-qualification</u>			
	<i>Who is eligible to apply for conservation accreditation under this scheme?</i>	Any ARB-registered architect.	Any ARB-registered architect.	There are two categories to distinguish between architects accredited as “hands on” designers and deliverers of building conservation and adaptation, and those who act in a “hands off” capacity such as in a consultative, educational or advisory role.
	<i>Is accreditation available to those without recent/any experience of works to heritage, e.g. to academics, etc.?</i>	Yes: Through the Apprenticeship Scheme.	Architects acting in more of an advisory or managerial capacity, perhaps leading several projects or acting as conservation officers but not personally producing detailed documentation or carrying out contract supervision, may apply for accreditation as a consultant architect. Similarly, specialist architects practising as conservators or researchers and having only a limited involvement in projects may also be accredited as a consultant architect.	Examples for accreditation as a Consultant, should demonstrate relevant building conservation competence. <i>See: AABC Guidance Notes Para 4.0 at: https://www.aabc-register.co.uk/apply/guidance-notes</i>
2	<u>Accreditation criteria and processes</u>			
2a	<i>Who assesses competence:</i>	Applicants will be assessed by a team of two accredited or senior		Peer evaluation is by a volunteer team. The lay assessor is usually from a client background, and

	<i>Assessment by suitably experienced, impartial assessors against agreed criteria?</i>	architects and one lay person suitably experienced in building conservation (Part of the AABC Supervisory panel).		focuses on the applicants' client-friendly aspect, especially their ability to communicate clearly, concisely and comprehensively to a non-architect. <i>See: AABC Guidance Notes Para 3.0</i>
2b	<i>Reassessment on a regular basis (say every 5 years) to ensure that accreditation indicates current competence?</i>	Yes: Every 5 years.	Yes: Every 5 years.	<i>See: AABC A Guide To Conservation Skills at: https://www.aabc-register.co.uk/apply/guide-to-conservation-skills See: Application Sketch Guidelines at: https://www.aabc-register.co.uk/uploads/AABC_Application_Sketch_Guide_2015_final.pdf</i>
2c	<i>Does assessment involve referees?</i>	2 Referees.		
2d	<i>Does assessment involve an interview?</i>	No interview.		
2e	<i>Are the assessment criteria based on the ICOMOS Guidelines for Education and Training in the Conservation of Monuments, Ensembles and Sites?</i>	Yes: Applicants and assessors are encouraged to refer to the ICOMOS Guidelines.	Yes: Applicants and assessors are encouraged to refer to the ICOMOS Guidelines.	<i>See: AABC Guide to Conservation Skills at: https://www.aabc-register.co.uk/apply/guide-to-conservation-skills</i>
2f	<i>If not, what are they based on? (e.g. specific NVQs)</i>	In addition AABC has assembled a list of conservation skills based on the ICOMOS guidelines.		<i>See: AABC Guide to Conservation Skills Para's 1 to 6 at: https://www.aabc-register.co.uk/apply/guide-to-conservation-skills</i>
2g	<i>Is assessment based</i>	Yes: 5 examples must	Yes: 5 examples must	All five submitted examples need to show evidence of

	<i>on a verifiable record of work carried out, i.e. on practical experience and competence [and how recently] (e.g. not simply on a statement of philosophy or principles)</i>	demonstrate skills and understanding (at least three of the 5 examples must be of actual repair work; the remaining examples can comprise extracts from conservation plans, condition surveys, research reports and similar work).	demonstrate skills and understanding.	how Applicants identified and assessed problems, incorporating conservation philosophy. <i>See: AABC Guidance Notes for Applicants Para's 3.4, 3.5, 3.6 at: https://www.aabc-register.co.uk/apply/guidance-notes</i>
2h	<i>How recent must work record be?</i>	Five years	Five years	<i>See: AABC Download Application Forms at: https://www.aabc-register.co.uk/apply/download-forms</i>
2i	<i>Is there reassessment on a regular basis (and how often) to ensure that accreditation indicates current competence?</i>	Accreditation lasts for a period of five years, following which re-accreditation is required in order to ensure that active practice and competence have been maintained.	Accreditation lasts for a period of five years, following which re-accreditation is required.	Applications for re-accreditation differ only in the requirement for three rather than five examples of the applicants work; and two of the three examples must be of repair work. <i>See: AABC Guidance Notes Applicants Para 5 How long does accreditation last.</i>
2j	<i>Requirement for On-going CPD?</i>	Yes	Yes	
2k	<i>What is the <u>conservation-specific</u> Continuing Professional Development (CPD) requirement?</i>	Yes: AABC requires information on conservation-related CPD activities undertaken during the last five years.	Yes: AABC requires information on conservation-related CPD activities undertaken during the last five years.	Applicants need to demonstrate a regular commitment to structured skills enhancement and development of professional competence. <i>See: AABC Guidance Notes Applicants Para 3</i>
3	<u>Code(s) of conduct</u>			
3a	<i>Is there an ethical</i>	Yes: Related to ARB Code of	Yes: Related to ARB Code of	The AABC refers all complaints made about registered

	<i>and linked disciplinary framework to ensure that standards are observed and maintained?</i>	Conduct.	Conduct.	architects to ARB. <i>See: ARB Architects Code Standards of Conduct and Practice at: http://arb.org.uk/architects-code</i>
3b	<i>What sanctions is used, e.g. public reprimand, suspension, or expulsion?</i>	Yes: Related to ARB Code of Conduct.	Yes: Related to ARB Code of Conduct.	<i>See: ARB Architects Code Standards of Conduct and Practice.</i>
4	<i>Fees</i>			
4a	<i>Application fee.</i>	£250 initial Application Fee £200 for Re-accreditation Application £80 Annual Registration Fee		<i>See: AABC Guidance Notes Applicants Para 7.</i>

Institute of Conservation Professional Accreditation for Conservator-Restorers (PACR)

	Criteria/ Minimum requirements	The undernoted information relates to becoming formally Accredited in Conservation and Restoration		
1	<u>General details of scheme</u>	Institute of Conservation Professional Accreditation for Conservator-Restorers (PACR)		Notes + Hyperlinks
1a	<i>Name of accreditation scheme/institute</i>	Institute of Conservation Professional Accreditation for Conservator-Restorers (PACR)		http://icon.org.uk/what-is-conservation/careers-training/professional-accreditation
1b	<i>Governing body</i>	Institute of Conservation (Icon)		
1c	<i>Date established (and date of latest major revision if any)</i>	2000		Achieving PACR demonstrates that a conservator shows a high degree of competence, sound judgement and an in-depth knowledge of the principles that underpin conservation practice. <i>See: Icon Introductory page Professional Accreditation</i>
1d	<i>List grades of <u>conservation-relevant</u> membership if relevant</i>	822 Accredited Conservator-Restorers (Accredited Members of Icon [ACR])		Accreditation is based on an individual's applications of the Professional Standards in Conservation across their career. <i>See: Why choose an accredited conservator-restorer at: http://www.conservationregister.com/PIcon-Accreditation.asp</i>
1e	<i>Does it accredit individuals?</i>	Yes		Candidates for accreditation must provide examples of projects they have worked on to support all elements of each of the Professional Standards and Judgement and Ethics at the 'Proficient Level' on order to be accredited. The candidate's role in the projects must be verifiable.

1f	<i>Does it accredit companies/practices?</i>	No		
1g	<i>Are all details of the scheme, including accreditation procedures, codes of conduct, disciplinary procedures, and governance available on the internet?</i>	Yes		The Professional Accreditation of Conservator-Restorers (PACR) is a professional qualification, administered by Icon. Achieving PACR demonstrates that a conservator shows a high degree of competence, sound judgment and an in-depth knowledge of the principles that underpin conservation practice. <i>See: http://icon.org.uk/what-is-conservation/careers-training/professional-accreditation</i>
1h	<i>Up-to-date register available on the internet?</i>	No		
1i	<i>Eligibility of all suitably qualified and experienced professionals to gain accreditation?</i>	Accreditation is open to all Associate Members of Icon.		There are no pre-requisites for application. For many conservators, the first step is an academic qualification. It can also be useful to begin or supplement learning through internships and work-based placements as a way to build experience, skills and contacts.
1j	<i>Total Numbers of Individuals in each Grade</i>	822 Accredited Conservator-Restorers (ACR)		
	<u>Pre-qualification</u>			
	<i>Who is eligible to apply for conservation accreditation under this scheme?</i>	Accreditation is open to all Associate Members of Icon.		<i>See: PACR Professional Standards at: http://icon.org.uk/system/files/pacr_professional_standards_1.pdf</i>
	<i>Is accreditation available to those without recent/any experience of</i>	No		

	<i>works to heritage, e.g. to academics, etc.?</i>			
2	<u>Accreditation criteria and processes</u>			
2a	<i>Who assesses competence: Assessment by suitably experienced, impartial assessors against agreed criteria?</i>	Peer review by Accredited Conservation Restorers (ACRs) who are practicing conservators and trained as PACR Assessors. Dual assessment process - with the Specialist Assessor drawn from the same discipline as the candidate, and the other Assessor from another discipline to provide impartiality and ensure clear and impartial assessment in the workplace. Also to reflect the work context of private or public sector practitioners.		Assessors report to the Accreditation Committee and it makes the final decision whether, on the weight of evidence, the candidate can and should be accredited.
2b	<i>Reassessment on a regular basis (say every 5 years) to ensure that accreditation indicates current competence?</i>	No		
2c	<i>Does assessment involve referees?</i>	No		
2d	<i>Does assessment involve an interview?</i>	Yes		

2e	<p><i>Are the assessment criteria based on the ICOMOS Guidelines for Education and Training in the Conservation of Monuments, Ensembles and Sites?</i></p>	<p>No: But the more detailed Icon professional standards 1-5, plus the Judgement and Ethics, are assessed at the 'proficient' level of the Dreyfus model and requires the ability to deal with cultural heritage that presents complex conservation problems in a similar manner to ICOMOS Guidelines (a-n).</p> <p>In particular the Icon Professional Judgement and Ethics (Points I –xiii) strongly correlated with ICOMOS E+T Guidelines.</p>	<p><i>See: PACR Professional Standards at:</i> http://icon.org.uk/what-is-conservation/careers-training/professional-accreditation</p> <p><i>See: details of the Dreyfus Scale assessment criteria at:</i> http://icon.org.uk/system/files/pacr_professional_standards_1.pdf</p> <p>During 2002 the comprehensively detailed approach of the PACR scheme was reviewed and distilled by an Accreditation York Sub-group of members from RICS, RIAS, ASI, IHBC and AABC, following which agreed generic principles for all current and future architectural conservation accreditation schemes were adopted by Edinburgh Group members. These principles incorporated key elements of the PACR scheme. <i>See: Journal of Architectural Conservation Volume 10 Number 1 March 2004, Pages 36 - 48, at:</i> http://www.donhead.com/journal_architectural_conservation/jac_10_1.htm</p> <p>An amended Dreyfus Scale skills matrix (from 5 to 3 subsets) is incorporated in the 2010 RIBA Conservation Accreditation Scheme. <i>See: RIBA Conservation Register Handbook, Appendix 4 Page 16, at:</i> https://www.architecture.com/RIBA/JoinTheRIBA/Files/ConservationRegisterHandbook-March2014.pdf</p>
2f	<p><i>If not, what are they based on (e.g. specific NVQs)</i></p>	<p>Professional Standards are grounded on National Occupational Standards and are designed to ensure professional conservators abide by the Code of Conduct and are suitably qualified, skilled and competent for the tasks they</p>	<p><i>See: Professional Accreditation at:</i> http://icon.org.uk/what-is-conservation/careers-training/professional-accreditation</p>

		undertake.		
2g	<i>Is assessment based on a verifiable record of work carried out, i.e. on practical experience and competence [and how recently] (e.g. not simply on a statement of philosophy or principles)</i>	Yes: The assessment process for accrediting professional capability is against explicit professional standards in: Assessment of Cultural Heritage, Conservation options and strategies, Conservation Measures, Organisation and management, Professional development and is evidenced through case studies and a physical visit by assessors.		
2h	<i>How recent must work record be?</i>	The average timeframe for a conservator to apply for PACR is five years after initial conservation training or after approximately eight years of work-based training. There is no age limit to the projects presented but at assessment the candidate needs to justify their actions in line with current thinking.		The PACR Pathway provides on-going support towards a PACR application. <i>See: PACR Pathway at:</i> <i>http://icon.org.uk/what-is-conservation/careers-training/professional-accreditation</i>
2i	<i>Is there reassessment on a regular basis (and how often) to ensure that accreditation indicates current competence?</i>	No		
2j	<i>Requirement for On-going CPD?</i>	Yes		ACRs are required to submit CPD records when called upon. Icon surveys 10% of CPD records each year.

2k	<i>What is the <u>conservation-specific Continuing Professional Development (CPD) requirement?</u></i>	A system for ensuring maintenance and enhancement of professional capability through CPD post accreditation.		On-going monitoring via a peer review process to recall CPD reviews on a regular basis is exercised to uphold professional development by ACR's and measure outputs from learning activities.
3	<u>Code(s) of conduct</u>			
3a	<i>Is there an ethical and linked disciplinary framework to ensure that standards are observed and maintained? [Show the details]</i>	Yes: All Members agree to abide by Icon's Code of Conduct, which is aligned to Icon's Professional Standards. If it is believed that the Code of Conduct has been breached, Icon will follow the procedure set out in the Disciplinary Code.		<i>See Icon The Institute of Conservation Code of Conduct at: http://icon.org.uk/system/files/documents/icon_code_of_conduct.pdf</i>
3b	<i>What sanctions is used, e.g. public reprimand, suspension, or expulsion?</i>	The Disciplinary procedures include the means of removing Accredited status from practitioners who fail to maintain a minimum standard of practice and ethics.		<i>See Icon The Institute of Conservation Code of Conduct at: http://icon.org.uk/system/files/documents/icon_code_of_conduct.pdf</i>
4	<i>Fees</i>			
4a	<i>Application fee.</i>	The rates from 1 April 2016 are: £160 Register of Intention fee £540 Application fee £700 Total application and assessment cost.		There is a register of intention fee and an application fee. See: http://icon.org.uk/what-is-conservation/careers-training/professional-accreditation

Royal Institute of the Architects of Ireland (RIAI)

	Criteria/ Minimum requirements	The undernoted information relates to becoming formally Accredited in Architectural Conservation	RIAI Accredits both Individuals and Practices	
1	<u>General details of scheme</u>	Grades 1 and 2 Individuals and Practices	Grade 3 Individuals and Practices	Notes + Hyperlinks
1a	<i>Name of accreditation scheme/institute</i>	Royal Institute of the Architects of Ireland	Royal Institute of the Architects of Ireland	http://www.riai.ie/consumer_services/protected_structures/conservation_accreditation/
1b	<i>Governing body</i>	Royal Institute of the Architects of Ireland	Royal Institute of the Architects of Ireland	
1c	<i>Date established (and date of latest major revision if any)</i>	2001 Revision: December 2015	2001 Revision: December 2015	The RIAI accreditation system recognises differing levels of specialist expertise to assist Consumers in the selection of a Practice to provide them with professional services in architectural conservation.
1d	<i>List grades of <u>conservation-relevant membership if relevant</u></i>	Grades 1 and 2: To be accredited as a Conservation Practice at Grade 1 or 2 the practice must have on its staff at least one architect of the relevant Grade, or have been assessed and accredited by the Accreditation Board on the basis of its collective track record.	For Grade 3: To be accredited at Grade 3 an Architectural Practice must have at least one owner - a 'Partner' or 'Principal' - who holds accreditation at Grade 3.	<i>See: RIAI Working with an Architect Grades 1 & 2 Services at:</i> http://www.riai.ie/consumer_services/protected_structures/grades_i_ii_services/ <i>See: RIAI Working with an Architect Grade III Services at:</i> http://www.riai.ie/consumer_services/pr

				<i>otected_structures/grade_iii_services/</i>
1e	<i>Does it accredit individuals?</i>	Yes: The difference between Grades 1 and 2 relates to the length of experience, the level of expertise, and the nature of the buildings.	Yes: An Architect accredited at Grade 3 is expected to have a good general understanding of the legislation, philosophy and technical requirements, but not to have the range of expertise to carry out all the tasks undertaken by Grades 1 and 2.	<i>See: RIAI Conservation Accreditation System at: http://www.riai.ie/consumer_services/protected_structures/conservation_accreditation/</i>
1f	<i>Does it accredit companies/practices?</i>	Yes: Practice accreditation exists. There is no current route for a practice to become accredited and practice accreditation will be phased out by 2018.	Yes: Practice accreditation exists. There is no current route for a practice to become accredited and practice accreditation will be phased out by 2018.	<i>See: RIAI Conservation Accreditation System at: http://www.riai.ie/consumer_services/protected_structures/conservation_accreditation/</i>
1g	<i>Are all details of the scheme, including accreditation procedures, codes of conduct, disciplinary procedures, and governance available on the internet?</i>	Yes: But some information is only accessible via the Members' Area. Navigation could be improved and it is limited to practices, not possible to find individuals.	Yes: But some information is only accessible via the Members' Area. Navigation could be improved and it is limited to practices, not possible to find individuals.	<i>See: RIAI Conservation Accreditation System at: http://www.riai.ie/consumer_services/protected_structures/conservation_accreditation/</i>
1h	<i>Up-to-date register available on the internet?</i>	Yes	Yes	<i>See: http://www.riai.ie/practice_directory/search-results/search&pConservationGrade=1</i>

1i	<i>Eligibility of all suitably qualified and experienced professionals to gain accreditation?</i>	Yes: RIAI Conservation Architect/Practice Grades 1 and 2: Services: <i>“Conservation works should only be carried out by persons competent in these specialist activities.”</i>	Yes: Architect/Practice accredited in conservation at Grade 3: Services: <i>“Conservation works should only be carried out by persons competent in these specialist activities.”</i>	<i>See: RIAI Conservation Accreditation System at:</i> http://www.riai.ie/consumer_services/protected_structures/conservation_accreditation/ <i>See: Working with an Architect Grades I + II services at:</i> http://www.riai.ie/consumer_services/protected_structures/grades_i_ii_services/ <i>See: Working with an Architect Grade III services at:</i> http://www.riai.ie/consumer_services/protected_structures/grade_iii_services/
1j	<i>Total Numbers of Individuals in each Grade</i>	48 architects at Grade 1, with 35 Practices 33 architects at Grade 2, with 25 Practices	565 architects at Grade 3, with 178 Practices	Overall Totals: 652 Individuals 238 Practices
	<u>Pre-qualification</u>			
	<i>Who is eligible to apply for conservation accreditation under this scheme?</i>	RIAI members who are included on the Register of Architects in the Republic of Ireland.	RIAI members who are included on the Register of Architects in the Republic of Ireland.	<i>See: RIAI Working with an Architect Grades 1 + 2 service</i> <i>See: RIAI Working with an Architect Grade 3 services</i> <i>See: RIAI Working with an Architect Protected Structures at:</i> http://www.riai.ie/consumer_services/pr

				<i>otected_structures/</i>
	<i>Is accreditation available to those without recent/any experience of works to heritage, e.g. to academics, etc.?</i>	Yes: Under the 2015 guidelines: Grade 1: A recognised, distinguished career in architectural conservation + 15 years relevant experience as demonstrated in 5 papers, conservation reports and/or project dossiers, A detailed CV, Interview by the Conservation Accreditation Board. Grade 2 is similar, with 10 years experience.	Yes	
2	<u>Accreditation criteria and processes</u>			
2a	<i>Who assesses competence: Assessment by suitably experienced, impartial assessors against agreed criteria?</i>	RIAI Conservation Architect/Practice Grades 1 and 2 An Architect or Practice accredited at either of these Grades has been assessed by an expert Accreditation Board which carries out a rigorous in-depth evaluation of the specialist qualifications, expertise and experience of the applicant. The difference between Grades 1 and 2 relates to the length of experience, the level of expertise, and the nature of the buildings.	Architect/Practice Accredited in Conservation at Grade 3 An Architect accredited at Grade 3 must attend an RIAI Conservation Induction Module covering basic general information on the principles and practice of conservation, and successfully complete an Assessment Exercise assessed by an expert Accreditation Board. To be accredited at Grade 3 an Architectural Practice must have at least one owner - a 'Partner' or 'Principal' -	<i>See: Guidelines for Conservation Accreditation Boards at: http://www.riai.ie/uploads/files/CAS-Board-Guidelines.pdf</i>

		To be accredited as a Conservation Practice at Grade 1 or 2 the practice must have on its staff at least one architect of the relevant Grade, or have been assessed and accredited by the Accreditation Board on the basis of its collective track record.	who holds accreditation at Grade 3. An Architect accredited at Grade 3 is expected to have a good general understanding of the legislation, philosophy and technical requirements, but not to have the range of expertise to carry out all the tasks undertaken by Grades 1 and 2, for instance to work on a National Monument.	
2b	<i>Reassessment on a regular basis (say every 5 years) to ensure that accreditation indicates current competence?</i>	No: However <i>RIAI CPD Policy</i> requires that where the registrant/member is providing services on the basis of a specific RIAI Accreditation (e.g. Conservation) at least 8 hours of CPD must relate to that topic.	No: A separate Board assesses an Architect accredited at Grade 3, and they must attend an RIAI Conservation Induction Module covering basic general information on the principles and practice of conservation, and successfully complete an Assessment Exercise. <i>RIAI CPD Policy</i> requires that where the registrant/member is providing services on the basis of a specific RIAI Accreditation (e.g. Conservation) at least 8 hours of CPD must relate to that topic.	<i>See: Guidelines for Conservation Accreditation Boards at: http://www.riai.ie/uploads/files/CAS-Board-Guidelines.pdf</i>
2c	<i>Does assessment involve referees?</i>	No	No	
2d	<i>Does assessment involve an</i>	Yes: All new applicants interviewed by members of the expert assessment	No: But in case of doubt of competency, the Board may call candidates to	

	<i>interview?</i>	board.	interview.	
2e	<i>Are the assessment criteria based on the ICOMOS Guidelines for Education and Training in the Conservation of Monuments, Ensembles and Sites?</i>	Yes: The conservation principles on which evaluation will also be based are those set out in the international charters (The Venice Charter, 1964; The Washington Charter, 1987; The Nara Document on Authenticity, 1994; The Burra Charter, 1999) and the 'RIAI Conservation Guidelines', current at the time the work was carried out.	Yes	<p><i>See: Guidelines for Conservation Accreditation Boards at:</i> http://www.riai.ie/uploads/files/CAS-Board-Guidelines.pdf</p> <p><i>See: RIAI Standard of Knowledge, Skill and Competence for Practice as an Architect at:</i> http://www.riai.ie/uploads/files/RIAI_Standard_Knowledge_Skill_Compentence_Architect.pdf</p>
2f	<i>If not, what are they based on (e.g. specific NVQs)</i>	n/a	n/a	
2g	<i>Is assessment based on a verifiable record of work carried out, i.e. on practical experience and competence [and how recently] (e.g. not simply on a statement of philosophy or principles)</i>	Grades 1 and 2: An Architect or Practice accredited at either of these Grades has been assessed by an expert Accreditation Board which carries out a rigorous in-depth evaluation of the specialist qualifications, expertise and experience of the applicant including examination of five dossiers or reports and an interview.	Grade 3: A Board does not assess An Architect accredited at Grade 3, but they must attend an RIAI Conservation Induction Module covering basic general information on the principles and practice of conservation, and successfully complete an Assessment Exercise.	<p><i>See: Guidelines for Conservation Accreditation Boards at:</i> http://www.riai.ie/uploads/files/CAS-Board-Guidelines.pdf</p>
2h	<i>How recent must</i>	Not stated.	Not stated.	

	<i>work record be?</i>			
2i	<i>Is there reassessment on a regular basis (and how often) to ensure that accreditation indicates current competence?</i>	No: The requirement for on-going CPD and specialist CPD is considered to underpin the assurance to consumers that members' skills are current and where the registrant/member is providing services on the basis of a specific RIAI Accreditation (e.g. Conservation, PSDP, etc.) at least 8 hours of CPD must relate to that topic.	No: The requirement for on-going CPD and specialist CPD is considered to underpin the assurance to consumers that members' skills are current and where the registrant/member is providing services on the basis of a specific RIAI Accreditation (e.g. Conservation, PSDP, etc.) at least 8 hours of CPD must relate to that topic.	
2j	<i>Requirement for On-going CPD?</i>	Yes: RIAI policy: each Registered Architect must accumulate a total of 40 hours of CPD activity, divided as: a. 20 hours Structured CPD b. 20 hours Unstructured CPD.	Yes: RIAI policy: each Registered Architect must accumulate a total of 40 hours of CPD activity, divided as: a. 20 hours Structured CPD b. 20 hours Unstructured CPD.	<i>See: RIAI CPD Policy Guidelines at: http://www.riai.ie/images/uploads/RIAI_CPD_Policy_Guidance_February_2016.pdf</i>
2k	<i>What is the <u>conservation-specific Continuing Professional Development (CPD) requirement?</u></i>	15 hours per year specialised CPD logged on the MyCPD system for Grade and Grade 2. Where the registrant/member is providing services on the basis of a specific RIAI Accreditation (e.g. Conservation) at least 8 hours of CPD must relate to that topic.	Minimum 8 hours per year specialised CPD logged on the MyCPD system for Grade 3. Where the registrant/member is providing services on the basis of a specific RIAI Accreditation (e.g. Conservation) at least 8 hours of CPD must relate to that topic.	Requirements are noted in the RIAI Conservation Accreditation Guidelines. The 8 hour specialist CPD applies to all specialisms such as sustainability, Project Supervisor Design Process (health and safety)
3	<u>Code(s) of conduct</u>			
3a	<i>Is there an ethical and linked</i>	Yes: The Architects Code of Conduct Section 56 of the Act required the	Yes: The Architects Code of Conduct Section 56 of the Act required the	<i>See: RIAI Code of Conduct at: http://www.riai.ie/images/uploads/RIAI_</i>

	<i>disciplinary framework to ensure that standards are observed and maintained? [Show the details]</i>	registration body to prepare a code specifying the standards of professional conduct and practice that are to be adhered to by registered architects.	registration body to prepare a code specifying the standards of professional conduct and practice that are to be adhered to by registered architects.	<i>CodeofConduct_26July2013.pdf</i>
3b	<i>What sanctions is used, e.g. public reprimand, suspension, or expulsion?</i>	Yes	Yes	<i>See: RIAI Code of Conduct http://www.riai.ie/images/uploads/RIAI_CodeofConduct_26July2013.pdf</i>
4	<i>Fees</i>			
4a	<i>Application fee.</i>	Not stated on website - can be ascertained by enquiry from RIAI. A call for applications for accreditation is made biennially on the website and by members' e-bulletin, and the fee is stated in the call.	Not stated on website - can be ascertained by enquiry from RIAI. A call for applications for accreditation is made biennially on the website and by members' e-bulletin, and the fee is stated in the call. Fee for CIM course includes assessment. Should applicant be unsuccessful a reduced fee is charged for reassessment on second application.	

Conservation Accreditation Register for Engineers(CARE)

	Criteria/ Minimum requirements	The undernoted information relates to becoming formally Accredited in Architectural Conservation		
1	<u>General details of scheme</u>	Details for the UK scheme	Republic of Ireland Details are similar to the UK scheme	Notes + Hyperlinks
1a	<i>Name of accreditation scheme/institute</i>	Conservation Accreditation Register for Engineers	Conservation Accreditation Register for Engineers (Republic of Ireland)	http://www.careregister.org.uk http://www.engineersireland.ie/Groups/CARE.aspx
1b	<i>Governing body</i>	Institution of Structural Engineers Institution of Civil Engineers CARE is a joint Register between the Institution of Civil Engineers (ICE) and Institution of Structural Engineers (IStructE) and is administered by ICE. CARE has been established to identify civil and structural engineers skilled in the conservation of historical structures and sites.	Institution of Engineers Ireland Engineers Ireland has entered into a bi-lateral registration agreement where civil and structural engineers who are Chartered Engineer members can join the CARE Register.	<i>See: Conservation Accreditation Register for Engineers at: http://www.engineersireland.ie/groups/care.aspx</i>
1c	<i>Date established (and date of latest major</i>	2003	2014	With a combined aim, the three Institutions are seeking to raise the standard of conservation engineering across the

	<i>revision if any)</i>			industry.
1d	<i>List grades of <u>conservation-relevant</u> membership if relevant</i>	Single grade	Single Grade	Applicants have to be as a Chartered or Incorporated member of ICE and IStructE, or Chartered membership of EI.
1e	<i>Does it accredit individuals?</i>	Yes	Yes	The Register is intended for individuals with advanced conservation attributes that exceed those required for professional membership.
1f	<i>Does it accredit companies/practices?</i>	No	No	
1g	<i>Are all details of the scheme, including accreditation procedures, codes of conduct, disciplinary procedures, and governance available on the internet?</i>	Yes	Yes: Through web-link to CARE site.	See: ICE 3009(3)A Conservation Accreditation Register for Engineers (CARE) at: https://www.ice.org.uk/ICEDevelopmentWebPortal/media/Documents/Careers/specialist-registers/ice-3009(3)a-conservation-accreditation-register-for-engineers-application-information.pdf See: Engineers Ireland CARE at: http://www.engineersireland.ie/groups/care.aspx
1h	<i>Up-to-date register available on the internet?</i>	Yes	Yes	See: https://www.ice.org.uk/ICEDevelopmentWebPortal/media/Documents/Careers/specialist-registers/rgn-6-conservations-accreditation-register-for-engineers.pdf
1i	<i>Eligibility of all</i>	Yes: Registration is dependent on		Registrants must have an appreciation of disciplines and

	<i>suitably qualified and experienced professionals to gain accreditation? HCP</i>	retaining Chartered or Incorporated membership of ICE, IStructE or Chartered membership with EI. Failure to do so may result in removal from the Register.		interests that extend well beyond the normal requirements for professional training as engineers, and demonstrate that they understand the philosophy and methods of the conservation of historic structures and sites. <i>See: See: ICE 3009(3)A Conservation Accreditation Register for Engineers (CARE)</i>
1j	<i>Total Numbers of Individuals in each Grade</i>	40		
	<u>Pre-qualification</u>			
	<i>Who is eligible to apply for conservation accreditation under this scheme?</i>	Anyone satisfying membership criteria (5 Units) The Register is intended for individuals with advanced conservation attributes that exceed those required for professional membership. Registrants must have an appreciation of disciplines and interests that extend well beyond the normal requirements for professional training as engineers, and demonstrate that they understand the philosophy and methods of the conservation of historic structures and sites.		As a Chartered or Incorporated member of ICE, IStructE or EI applicants must have obtained additional conservation knowledge, experience and responsibility to demonstrate all of the attributes shown in Units 1-5 of the Understandingconservation.org website. <i>See: ICE 3009(3)A Conservation Accreditation Register for Engineers (CARE) Appendix A Para A1.1</i>

	<i>Is accreditation available to those without recent/any experience of works to heritage, e.g. to academics, etc.?</i>	No	No	Membership is available to those who are active engineers (ICE, IStuctE, IE's at Chartered level) who pursue to be accredited in the field of conservation.
2	<u>Accreditation criteria and processes</u>			
2a	<i>Who assesses competence: Assessment by suitably experienced, impartial assessors against agreed criteria?</i>	Two Assessors that are appointed by ICE (each assessor is an experienced member of CARE). The submitted documents are also reviewed by a Conservation Accredited Architect or Surveyor.		Assessment is based on both the submission documents and an interview. Two registered CARE assessors and a Conservation Accredited architect or surveyor reviews the documents. The two CARE assessors conduct the interview. <i>See: ICE 3009(3)A Conservation Accreditation Register for Engineers (CARE) Appendix B Para B1 Assessment Process</i>
2b	<i>Reassessment on a regular basis (say every 5 years) to ensure that accreditation indicates current competence?</i>	Yes: Registration is valid for a period of five years.	Yes: Registration is valid for a period of five years.	Registration is valid for a period of five years, after which time Registrants will be asked to submit new documentation in order to demonstrate that they have maintained their skills: Requiring completion of revalidation form CPD record and current CV. <i>See: ICE 3009(3)A Conservation Accreditation Register for Engineers (CARE) Para 5 Revalidation of Registration</i>
2c	<i>Does assessment</i>	No	No	

	<i>involve referees?</i>			
2d	<i>Does assessment involve an interview?</i>	Yes	Yes	Two Assessors will interview each applicant. Each Assessor will be an experienced member of CARE. <i>See: ICE 3009(3)A Conservation Accreditation Register for Engineers (CARE) Appendix Para B7.4 at: https://www.ice.org.uk/ICEDevelopmentWebPortal/media/Documents/Careers/specialist-registers/ice-3009(3)a-conservation-accreditation-register-for-engineers-application-information.pdf</i>
2e	<i>Are the assessment criteria based on the ICOMOS Guidelines for Education and Training in the Conservation of Monuments, Ensembles and Sites?</i>	Yes: But not directly stated. The 5 attribute Units link directly to the COTAC website Understandingconservation.org which is based on the ICOMOS Education and Training Guidelines.	Yes: The 5 attribute Units: Cultural significance, Aesthetic qualities and value, Investigation, materials and technology, social and financial issues, Implementation and management of conservation works are set out in detail.	Each case study should be presented in the context of the five attribute Units consists of a table of competences that directly relate to the COTAC Understandingconservation.org website which incorporates the ICOMOS Guidelines. <i>See: ICE 3009(3)A Conservation Accreditation Register for Engineers (CARE) Appendix A at: https://www.ice.org.uk/ICEDevelopmentWebPortal/media/Documents/Careers/specialist-registers/ice-3009(3)a-conservation-accreditation-register-for-engineers-application-information.pdf</i>
2f	<i>If not, what are they based on (e.g. specific NVQs)</i>			
2g	<i>Is assessment based on a verifiable record of work carried out, i.e. on practical</i>	Yes: Applicants must clearly indicate their role in the projects by giving the background to the important decisions made,		<i>See: ICE 3009(3)A Conservation Accreditation Register for Engineers (CARE) at: https://www.ice.org.uk/ICEDevelopmentWebPortal/media/Documents/Careers/specialist-registers/ice-3009(3)a-conservation-accreditation-register-for-engineers-application-information.pdf</i>

	<i>experience and competence [and how recently] (e.g. not simply on a statement of philosophy or principles)</i>	emphasising problems encountered and the solutions provided, indicating where independent scientific/technical and professional judgment has been exercised.		<i>conservation-accreditation-register-for-engineers-application-information.pdf</i>
2h	<i>How recent must work record be?</i>	Within the five submitted examples, a minimum of three case studies should be undertaken in the last five years but it is not expected that every case study will include all of the attributes of the five Units.		See: ICE 3009(3)A Conservation Accreditation Register for Engineers (CARE) Appendix B Para B2 Application Process and B2.1 at; https://www.ice.org.uk/ICEDevelopmentWebPortal/media/Documents/Careers/specialist-registers/ice-3009(3)a-conservation-accreditation-register-for-engineers-application-information.pdf
2i	<i>Is there reassessment on a regular basis (and how often) to ensure that accreditation indicates current competence?</i>	Registration is valid for a period of five years, after which time Registrants will be asked to submit new documentation in order to demonstrate that they have maintained their skills		See: ICE 3009(3)A Conservation Accreditation Register for Engineers (CARE) Appendix B Para B2 Application Process at: https://www.ice.org.uk/ICEDevelopmentWebPortal/media/Documents/Careers/specialist-registers/ice-3009(3)a-conservation-accreditation-register-for-engineers-application-information.pdf
2j	<i>Requirement for On-going CPD?</i>	Yes	Yes	
2k	<i>What is the <u>conservation-specific</u> Continuing Professional Development (CPD)</i>	The CPD record should cover the period over the last three years, and the Development Action Plan (DAP) for the forthcoming year should also highlight additional		See: ICE 3009(3)A Conservation Accreditation Register for Engineers (CARE) Appendix B Para B6 CPD at: https://www.ice.org.uk/ICEDevelopmentWebPortal/media/Documents/Careers/specialist-registers/ice-3009(3)a-conservation-accreditation-register-for-engineers-application-information.pdf

	<i>requirement?</i>	conservation matters.		<i>conservation-accreditation-register-for-engineers-application-information.pdf</i>
3	<u>Code(s) of conduct</u>			
3a	<i>Is there an ethical and linked disciplinary framework to ensure that standards are observed and maintained? [Show the details]</i>	CARE Registrants are expected to abide by the Rules of Professional Conduct of their host Institution and to the Register's Code of Ethics, Annex A 3009(3).		<i>See: ICE Code of Professional Conduct at: https://www.ice.org.uk/ICEDevelopmentWebPortal/media/Documents/About%20Us/ice-code-of-professional-conduct.pdf</i>
3b	<i>What sanctions is used, e.g. public reprimand, suspension, or expulsion?</i>	Registrants who breach these terms may be removed from the Register.		There is a right of appeal in cases of perceived error in the process or for unforeseen events. Appeals are only accepted if received within two months of receiving notice of the assessment result.
4	<i>Fees</i>			
4a	<i>Application fee.</i>	£240 application fee and £50 annual subscription for ICE and IStructE members. £282 application fee and £60 annual subscription for Engineers Ireland.		<i>See: ICE Membership fees and subscriptions at: https://www.ice.org.uk/my-ice/membership-documents/membership-fees-and-subscriptions#Specialist</i>

Chartered Institute of Architectural Technologists Conservation Accreditation Register (CIAT)

	Criteria/ Minimum requirements	The undernoted information relates to becoming formally Accredited in Architectural Conservation		
1	<u>General details of scheme</u>			Notes + Hyperlinks
1a	<i>Name of accreditation scheme/institute</i>	Chartered Institute of Architectural Technologists Conservation Accreditation Register		http://www.ciat.org.uk/en/Join_CIAT/qualifying/specialist-registers/conservation_register/
1b	<i>Governing body</i>	Chartered Institute of Architectural Technologists		<p>The CIAT Conservation Register identifies Chartered Architectural Technologists competent in the conservation of historical buildings and their surroundings.</p> <p><i>See: CIAT Conservation Register Scheme Handbook Introductory Para's 1.1 & 1.2 at:</i> http://www.ciat.org.uk/en/other/document_summary.cfm/docid/BED95F82-BA5B-44C7-BE75499F4E936D5E</p>
1c	<i>Date established (and date of latest major revision if any)</i>	2008		<p>CIAT's Conservation Group agreed that being a Chartered Architectural Technologist and demonstrating the required level of competence should be sufficient to join the Register. Therefore it was agreed to remove the following:</p> <ul style="list-style-type: none"> a) A Chartered Architectural Technologist of at least five years' standing, or; b) Holders of Diplomas (or equivalent/better) in conservation and a Chartered Architectural Technologist of at least two years' standing, or; c) A Chartered Architectural Technologist and a Chartered Member of an allied professional body of at least five years' standing, or;

				d) A Chartered Architectural Technologist and holders of Diplomas (or equivalent/better) in conservation and at least two years' standing as a Chartered Member of an allied professional body.
1d	List grades of <u>conservation-relevant</u> membership if relevant	CIAT Accredited Conservationist CIAT Recognised Conservationist (Non-practising)		See: Eligibility Criteria and Evidence Requirements at: http://www.ciat.org.uk/en/Join_CIAT/qualifying/specialist-registers/conservation_register/eligibility_criteria_and_evidence_requirements.cfm
1e	Does it accredit individuals?	Yes		To become Accredited Conservationists, all evidence should be derived from the candidate rather than the team.
1f	Does it accredit companies/practices?	No		
1g	Are all details of the scheme, including accreditation procedures, codes of conduct, disciplinary procedures, and governance available on the internet?	Not all: Some matters accessed via CIAT main website links.		See: CIAT Conservation Register Scheme Handbook at: http://www.ciat.org.uk/en/other/document_summary.cfm/docid/BED95F82-BA5B-44C7-BE75499F4E936D5E See: Portfolio and Assessment at: http://www.ciat.org.uk/en/Join_CIAT/qualifying/specialist-registers/conservation_register/portfolio_and_assessment.cfm Code of conduct can be found on the website which is the Institute's usual procedures.
1h	Up-to-date register available on the internet?	Yes: But subject to continual updates.		See: Find an Accredited Conservationists at: http://www.ciat.org.uk/en/members/conservation-register.cfm
1i	Eligibility of all suitably qualified and experienced professionals to gain accreditation?	Applicants for accreditation must be Chartered Member of the Institute and be able to demonstrate		For Eligibility Criteria and evidence requirement, see: http://www.ciat.org.uk/en/Join_CIAT/qualifying/specialistregisters/conservation_register/eligibility_criteria_and_evidence_requirements.cfm

		practically achieved experience of five projects or several elements of projects over three years. Accreditation process involves technical assessment of submitted portfolio and formal interview.		<i>m</i>
1j	<i>Total Numbers of Individuals in each Grade</i>	8 Accredited Member 1 Recognised Member		
	<u>Pre-qualification</u>			
	<i>Who is eligible to apply for conservation accreditation under this scheme?</i>	All Chartered Architectural Technologists who are able to demonstrate the required competences.		<i>See: CIAT Conservation Register at: http://www.ciat.org.uk/en/Join_CIAT/qualifying/specialist-registers/conservation_register/</i>
	<i>Is accreditation available to those without recent/any experience of works to heritage, e.g. to academics, etc.?</i>	No: Candidates must be practising in a conservation related field and must be able to demonstrate their competence through conservation projects carried out in practice. Recognised Conservationists are not able to attain 'accreditation' as they are non-practising.		<i>For Eligibility Criteria and evidence requirement, see: http://www.ciat.org.uk/en/Join_CIAT/qualifying/specialistregisters/conservation_register/eligibility_criteria_and_evidence_requirements.cfm</i>
2	<u>Accreditation criteria and processes</u>			
2a	<i>Who assesses competence: Assessment by suitably</i>	Technical assessment of portfolio of evidence of five projects or several		<i>See: Scheme Outline at: http://www.ciat.org.uk/en/Join_CIAT/qualifying/specialist-</i>

	<i>experienced, impartial assessors against agreed criteria?</i>	elements of projects over three years plus formal interview. Applications assessed by experienced Chartered Members who are on the register.		registers/conservation_register/scheme_outline.cfm
2b	<i>Reassessment on a regular basis (say every 5 years) to ensure that accreditation indicates current competence?</i>	Yes: Candidates can provide five projects or choose to use several elements of projects. Projects must be no more than three years old. Continued acceptance for inclusion within the Register is based on this requirement of currency.		<p>After five years of Accreditation or in the instance of lapsed Chartered Membership, Member will be re-assessed to confirm their competency and will be required to submit proof of continued and relevant work in the field of conservation in order to remain on the Register.</p> <p>Accredited members will be re-assessed by providing evidence of conservation related projects undertaken in the previous five years for which they have been responsible.</p> <p><i>See: Re-entry and Appeals at;</i> http://www.ciat.org.uk/en/Join_CIAT/qualifying/specialist-registers/conservation_register/reentry_and_appeals.cfm</p>
2c	<i>Does assessment involve referees?</i>	No		<p><i>See:</i> http://www.ciat.org.uk/en/Join_CIAT/qualifying/specialist-registers/conservation_register/portfolio_and_assessment.cfm</p>
2d	<i>Does assessment involve an interview?</i>	Yes: A panel of three - two Conservation Accredited Chartered Architectural Technologist and another Conservation Accredited Professional normally conduct both the technical assessment and formal interview.		<p><i>See: Portfolio and assessment at:</i> http://www.ciat.org.uk/en/Join_CIAT/qualifying/specialist-registers/conservation_register/portfolio_and_assessment.cfm</p> <p>If Accredited Members are not able to submit evidence of conservation work, conservation-specific CPD information would need to be submitted, and candidates would be required to attend an interview.</p>

				<i>See: CIAT Conservation Register Candidate Guidance Notes Para 8 at: http://www.ciat.org.uk/en/other/document_summary.cfm/docid/A9FA3B33-D8F0-4763-8AF25988BE3803E8</i>
2e	<i>Are the assessment criteria based on the ICOMOS Guidelines for Education and Training in the Conservation of Monuments, Ensembles and Sites?</i>	Yes: But not directly stated. The link is via the COTAC website Understandingconservation.org which is based on the ICOMOS Education and Training Guidelines (See below).		Submission should be presented in the context of the five attribute Units in the COTAC Understandingconservation.org website which incorporates the ICOMOS Guidelines. <i>See:</i> http://www.ciat.org.uk/en/Join_CIAT/qualifying/specialist-registers/conservation_register/
2f	<i>If not, what are they based on (e.g. specific NVQs)</i>	Edinburgh Group requirements, which are based on the ICOMOS Education and Training Guidelines, and the <i>Historic England Conservation Principles</i> .		<i>See: CIAT Conservation Register Scheme Handbook at: http://www.ciat.org.uk/en/other/document_summary.cfm/docid/BED95F82-BA5B-44C7-BE75499F4E936D5E</i>
2g	<i>Is assessment based on a verifiable record of work carried out, i.e. on practical experience and competence [and how recently] (e.g. not simply on a statement of philosophy or principles)</i>	Candidates can provide five projects or choose to use several elements of projects. Projects must be no more than three years old. Continued acceptance for inclusion within the Register is based on this requirement of currency.		<i>See: CIAT Conservation Register Candidate Guidance Notes Para 2: Routes to Accreditation at: http://www.ciat.org.uk/en/other/document_summary.cfm/docid/A9FA3B33-D8F0-4763-8AF25988BE3803E8</i>
2h	<i>How recent must work record be?</i>	Within 3 years.		<i>For Eligibility Criteria and evidence requirement, see: http://www.ciat.org.uk/en/Join_CIAT/qualifying/specialistregisters/conservation_register/eligibility_criteria_and_evidence_requirements.cfm</i>
2i	<i>Is there reassessment on a regular basis (and how often) to</i>	Yes: Completion of a pro forma and providing any additional requested		<i>See: Re-entry and Appeals at; http://www.ciat.org.uk/en/Join_CIAT/qualifying/specialist-</i>

	<i>ensure that accreditation indicates current competence?</i>	documentation, such as evidence of CPD and details of conservation-related projects for which they have been responsible during the previous 5-year period. In addition and where deemed necessary, members will undergo a further interview.		registers/conservation_register/reentry_and_appeals.cfm
2j	<i>Requirement for On-going CPD?</i>	Yes		
2k	<i>What is the <u>conservation-specific</u> Continuing Professional Development (CPD) requirement?</i>	Proof of continued and relevant work in the field of conservation in order to remain on the Register.		<i>See: CIAT Conservation Register Candidate Guidance Notes Para 8</i>
3	<u>Code(s) of conduct</u>			
3a	<i>Is there an ethical and linked disciplinary framework to ensure that standards are observed and maintained? [Show the details]</i>	The Conduct and Disciplinary Procedure are published under Charter, Byelaws and Regulations of the Institute.		<i>See: CIAT Code of Conduct at: http://www.ciat.org.uk/en/the_institute/about-ciat/code-of-conduct.cfm</i>
3b	<i>What sanctions is used, e.g. public reprimand, suspension, or expulsion?</i>	Expulsion, suspension or reprimand.		<i>See: CIAT Code of Conduct at: http://www.ciat.org.uk/en/the_institute/about-ciat/code-of-conduct.cfm</i>
4	<i>Fees</i>			
4a	<i>Application fee.</i>	£150 Application Fee £50 Annual Register Renewal Fee £50 Referral Fee for Deferred Applications.		<i>See: http://www.ciat.org.uk/en/Join_CIAT/qualifying/specialist_registers/conservation_register/fees.cfm</i>

Royal Institute of British Architects Conservation Register (RIBA)

	Criteria/ Minimum requirements	The undernoted information relates to becoming formally Accredited in Architectural Conservation	<i>See: RIBA Conservation Register at:</i> https://www.architecture.com/RIBA/JoinTheRIBA/JointheConservationRegister.aspx	<i>See: RIBA Conservation Register Handbook at:</i> https://www.architecture.com/RIBA/JoinTheRIBA/Files/ConservationRegisterHandbook-March2014.pdf
1	<u>General details of scheme</u>	Specialist Conservation Architect (SCA)	Conservation Architect (CA)	Conservation Registrant (CR)
1a	<i>Name of accreditation scheme/institute</i>	Royal Institute of British Architects Conservation Register		Across all three Grades the RIBA accreditation criteria are based on individual's ability to demonstrate competence. It is, therefore, based on individual's experience and not that of a group or practice.
1b	<i>Governing body</i>	RIBA Conservation Registrar, reporting to RIBA Professional Services Board.		
1c	<i>Date established (and date of latest major revision if any)</i>	2010 Latest version of the Handbook: March 2014.	2010 Latest version of the Handbook: March 2014.	2010 Latest version of the Handbook: March 2014.
1d	<i>List grades of <u>conservation-relevant membership if relevant</u></i>	Specialist Conservation Architect (SCA): Able to demonstrate authoritative knowledge of conservation practice, principles and philosophy, and to contribute to development of	Conservation Architect (CA): Able to demonstrate depth of understanding of conservation practice, principles and philosophy, and to guide and take responsibility for others whilst	Conservation Registrant (CR): Able to demonstrate good working and background knowledge of key aspects of conservation practice, principles and philosophy, and to understand when

		conservation standards.	understanding when further specialist guidance is required.	guidance or supervision is required.
1e	<i>Does it accredit individuals?</i>	Yes	Yes	Yes
1f	<i>Does it accredit companies/practices?</i>	No	No	No
1g	<i>Are all details of the scheme, including accreditation procedures, codes of conduct, disciplinary procedures, and governance available on the internet?</i>	Yes <i>See: RIBA Conservation Register Handbook.</i>	Yes <i>See: RIBA Conservation Register Handbook.</i>	Yes <i>See: RIBA Conservation Register Handbook.</i>
1h	<i>Up-to-date register available on the internet?</i>	Yes: And subject to continual up-dates. <i>See: RIBA Conservation Register</i>		
1i	<i>Eligibility of all suitably qualified and experienced professionals to gain accreditation?</i>	Yes: Any RIBA Chartered Member or ARB Registered Architect may apply.	Yes: Any RIBA Chartered Member or ARB Registered Architect may apply.	Yes: Any RIBA Chartered Member or ARB Registered Architect may apply.
1j	<i>Total Numbers of Individuals in each Grade</i>	113 SCA	120 CA	257 CR

	<u>Pre-qualification</u>			
	<i>Who is eligible to apply for conservation accreditation under this scheme?</i>	Any RIBA Chartered Member or ARB Registered Architect may apply.	Any RIBA Chartered Member or ARB Registered Architect may apply.	Any RIBA Chartered Member or ARB Registered Architect may apply.
	<i>Is accreditation available to those without recent/any experience of works to heritage, e.g. to academics, etc.?</i>	Yes: Can be available to those "whose work does not involve built works".	Yes: Can be available to those "whose work does not involve built works".	Yes: Can be available to those "whose work does not involve built works".
2	<u>Accreditation criteria and processes</u>			
2a	<i>Who assesses competence: Assessment by suitably experienced, impartial assessors against agreed criteria?</i>	Two members of the Assessment Panel assess every application, with a wider group of assessors comprising six to eight people discussing, moderating and endorsing the recommendation. <i>See: RIBA Conservation Register Handbook, Page 6 Governance.</i>	Two members of the Assessment Panel assess every application, with a wider group of assessors comprising six to eight people discussing, moderating and endorsing the recommendation. <i>See: RIBA Conservation Register Handbook, Page 6 Governance.</i>	RIBA Registrar assesses applications.
2b	<i>Reassessment on a regular basis (say every 5 years) to ensure that accreditation</i>	Yes: Every five years. Re-accreditation of Specialist Conservation Architects is by:	Yes: Every five years. Re-accreditation of Conservation Architects is by:	Yes: Every five years. <i>See: RIBA Conservation Register Handbook Appendix 6 Re-accreditation.</i>

	<p><i>indicates current competence?</i></p>	<p>1) Submission of details of specialist conservation CPD undertaken in the previous five years. At least 12 of the required 35 hours a year should be spent on conservation, divided into the three ICOMOS E+T Guideline groupings, with at least half to be structured - i.e. attendance at a course or seminars.</p> <p>2) The submission of a case study of a relevant conservation project you have been personally involved in within the previous three years; this could include a research study. The case study will need to demonstrate current competency in accordance with ICOMOS E+T Guidelines, and is the equivalent of a dossier as submitted on initial application. The Assessment Panel will formally review this, and no interviews will take place.</p> <p>3) The Assessment Panel may ask for additional information to demonstrate currency.</p> <p>The Assessment Panel will review each submission.</p> <p><i>See: RIBA Conservation Register Handbook Appendix 6 Re-accreditation.</i></p>	<p>1) Submission of details of specialist conservation CPD undertaken in the previous five years. At least 12 of the required 35 hours a year should be spent on conservation, divided into the three ICOMOS E+T Guideline groupings, with at least half to be structured - i.e. attendance at a course or seminars.</p> <p>2) The submission of a case study of a relevant conservation project you have been personally involved in within the previous three years; this could include a research study. The case study will need to demonstrate current competency in accordance with ICOMOS E+T Guidelines, and is the equivalent of a dossier as submitted on initial application. The Assessment Panel will formally review this, and no interviews will take place.</p> <p>3) The Assessment Panel may ask for additional information to demonstrate currency.</p> <p>The Assessment Panel will review each submission.</p> <p><i>See: RIBA Conservation Register Handbook Appendix 6 Re-accreditation.</i></p>	
--	---	---	---	--

2c	<i>Does assessment involve referees?</i>	No	No	No
2d	<i>Does assessment involve an interview?</i>	No	No	No
2e	<i>Are the assessment criteria based on the ICOMOS Guidelines for Education and Training in the Conservation of Monuments, Ensembles and Sites?</i>	<p>Yes: The criteria for the assessment of evidence and accreditation are based on the '<i>ICOMOS Guidelines on Education and Training in the Conservation of Monuments, Ensembles and Sites (1993)</i>'.</p> <p><i>See: RIBA Conservation Register Handbook. Appendix 3 Criteria for Accreditation.</i></p> <p>Across the SCA and CA Grades the Handbook contains details of the assessment criteria Skills Matrix. This is an adjusted version of the Icon Dreyfus Scale.</p>	<p>Yes: The criteria for the assessment of evidence and accreditation are based on the '<i>ICOMOS Guidelines on Education and Training in the Conservation of Monuments, Ensembles and Sites (1993)</i>'.</p> <p><i>See: RIBA Conservation Register Handbook. Appendix 3 Criteria for Accreditation.</i></p> <p>Across the SCA and CA Grades the Handbook contains details of the assessment criteria Skills Matrix. This is an adjusted version of the Icon Dreyfus Scale.</p>	<p>Yes: The criteria for the assessment of evidence and accreditation are based on the '<i>ICOMOS Guidelines on Education and Training in the Conservation of Monuments, Ensembles and Sites (1993)</i>' and the principle that conservation works should only be entrusted to persons competent in these activities.</p> <p><i>See: RIBA Conservation Register Handbook. Appendix 3 Criteria for Accreditation at:</i> https://www.architecture.com/RIBA/JoinTheRIBA/Files/ConservationRegisterHandbook-March2014.pdf</p>
2f	<i>If not, what are they based on (e.g. specific NVQs)</i>	n/a	n/a	n/a
2g	<i>Is assessment based on a verifiable record of work carried out,</i>	Yes: Based on detailed CV including conservation experience, and/or papers/dossiers (1+ project in last 5	Yes: Based on detailed CV including conservation experience, and/or papers/dossiers (1+ project in last 5	Yes.

	<i>i.e. on practical experience and competence [and how recently] (e.g. not simply on a statement of philosophy or principles)</i>	years) and/or degree/training course (but can be academic only). <i>See: RIBA Conservation Register Handbook Appendix 1, 2 & 3</i>	years) and/or degree/training course (but can be academic only). <i>See: RIBA Conservation Register Handbook Appendix 1, 2 & 3</i>	
2h	<i>How recent must work record be?</i>	At least one project within the last five years.	At least one project within the last five years.	At least one project within the last five years.
2i	<i>Is there reassessment on a regular basis (and how often) to ensure that accreditation indicates current competence?</i>	Yes: Re-assessment every 5 years by Assessment Panel, based on conservation CPD, and attendance and presentation made at a Re-accreditation event (35 hours per year are required and at least 12 of them should be spent on conservation, divided into the 3 ICOMOS guidelines). <i>See: RIBA Conservation Register Handbook Appendix 6 Re-accreditation</i>	Yes: Re-assessment every 5 years by Assessment Panel, based on conservation CPD, and attendance and presentation made at a Re-accreditation event (35 hours per year are required and at least 12 of them should be spent on conservation, divided into the 3 ICOMOS guidelines). <i>See: RIBA Conservation Register Handbook Appendix 6 Re-accreditation</i>	Yes: Re-assessment every 5 years by Assessment Panel, based on conservation CPD, and attendance and presentation made at a Re-accreditation event (35 hours per year are required and at least 12 of them should be spent on conservation, divided into the 3 ICOMOS guidelines). <i>See: RIBA Conservation Register Handbook Appendix 6 Re-accreditation</i>
2j	<i>Requirement for On-going CPD?</i>	Yes <i>See RIBA: Conservation Register Handbook Appendix 6</i>	Yes <i>See RIBA: Conservation Register Handbook Appendix 6</i>	Yes <i>See RIBA: Conservation Register Handbook Appendix 6</i>
2k	<i>What is the <u>conservation-specific</u> Continuing</i>	Record of conservation specific CPD tested every 5 years.	Record of conservation specific CPD tested every 5 years.	Record of conservation specific CPD tested every 5 years.

	<i>Professional Development (CPD) requirement?</i>	<i>See: RIBA Conservation Register Handbook Appendix 6</i>	<i>See: RIBA Conservation Register Handbook Appendix 6</i>	<i>See: RIBA Conservation Register Handbook Appendix 6</i>
3	<u>Code(s) of conduct</u>			
3a	<i>Is there an ethical and linked disciplinary framework to ensure that standards are observed and maintained? [Show the details]</i>	<p>Yes: Disciplinary Procedure via Disciplinary Committee. Architects are also subject to separate ARB discipline.</p> <p>The RIBA Conservation Accreditation Steering Groups' task is to advise on the operation of the Register. It also ensures that the Assessment Panel carries out its work in a fair, transparent and rigorous manner, and that assessment criteria are applied to develop and maintain a high level of professional competence among architects on the RIBA Conservation Register.</p> <p><i>See: RIBA Conservation Register Handbook Page 7 Role of the Conservation Steering Group</i></p> <p><i>See also: Page 6 Governance</i></p>	<p>Yes: Across all three Grades, non-RIBA members are bound by the RIBA Code of Professional Conduct, in respect of which the professional conduct processes of the RIBA apply. The Register caters for architects engaged in conservation work at all levels, with the understanding that they also act with personal responsibility within the limits of their experience and expertise, as required under the RIBA Code of Professional Conduct.</p>	
3b	<i>What sanctions is used, e.g. public reprimand, suspension, or</i>	<p>Reprimand, suspension, expulsion.</p> <p><i>See: RIBA Code of Professional Conduct at:</i> <i>https://www.architecture.com/RIBA/Prof</i></p>	<p>Across SCA and CA Grades an applicant who wishes to appeal against the decision of the assessors must do so within six weeks of the result being</p>	

	<i>expulsion?</i>	<i>essionalsupport/Professionalstandards/CodeOfConduct.aspx</i>	<p>issued. The applicant should state in writing that they wish to appeal. There is no need to provide grounds for the appeal, or further evidence.</p> <p>The appeal will be adjudicated by an independent pair of assessors from the Assessment Panel appointed by the Registrar from the Assessment Panel. No assessor who took part in the original assessment or the moderating meeting shall be appointed to consider the appeal. The assessors will undertake an independent evaluation of the accreditation evidence originally submitted by the applicant.</p>	
4	<i>Fees</i>			
4a	<i>Application fee.</i>	<p>£150.00 (Incl. VAT) for SCA</p> <p>£150 Annual Fee</p>	<p>£120.00 (Incl. VAT) for CA</p> <p>£120 Annual Fee</p>	<p>£60.00 (Incl. VAT) for CR</p> <p>£60 Annual Fee</p>

Institute of Historic Buildings Conservation Full Member

	Criteria/ Minimum requirements	The undernoted information relates to becoming an Associate/Full Member of the IHBC Professional Body		Applicants for accredited IHBC Membership should demonstrate how they have played a responsible professional role in one or more aspects of historic environment conservation
1	<u>General details of scheme</u>	Institute of Historic Buildings Conservation Full Member	Institute of Historic Buildings Conservation Associate Member	Notes + Hyperlinks
1a	<i>Name of accreditation scheme/institute</i>	The Institute of Historic Buildings Conservation	The Institute of Historic Buildings Conservation	http://www.ihbc.org.uk
1b	<i>Governing body</i>	The Institute of Historic Buildings Conservation	The Institute of Historic Buildings Conservation	
1c	<i>Date established (and date of latest major revision if any)</i>	1997	2014	http://www.ihbc.org.uk/join/applicant_guidance/index.html#sthash.xBd2Fzbm.dpuf
1d	<u>List grades of conservation-relevant membership if relevant</u>	Full Member: Those practitioners who have secured multidisciplinary and interdisciplinary professional accreditation from the IHBC in line with the institute's membership criteria, outlined below.	Associate Member: Offers conservation accreditation in a practitioner's own area of built or historic environment conservation practice. This category offers membership at a precursor level prior to Full Membership.	The IHBC also has an Affiliate introductory membership category that is recommended for all practitioners' who want to work towards IHBC accreditation, regardless of their skills, qualifications or credentials. Prospective members, regardless of skills, are strongly encouraged to secure membership as an Affiliate Member of the IHBC as a first step to full

				<p>membership.</p> <p><i>See: IHBC Membership Standards, Criteria and Guidelines, Page 2 at:</i> http://ihbc.org.uk/resources/MembershipStandardsandGuidelines0308.pdf Refer also: <i>IHBC NewsBlog 24/10/14</i></p>
1e	<i>Does it accredit individuals?</i>	Yes: In Membership Categories.	Yes: In Membership Categories.	<p>The Institute assesses and recognises individual qualifications/experience gained in order to achieve Membership at various levels.</p> <p><i>See: Guide for Applicants at:</i> http://www.ihbc.org.uk/join/applicant_guidance/index.html</p>
1f	<i>Does it accredit companies/practices?</i>	No	No	<p>IHBC offers 'Recognition' to: Corporate bodies that demonstrate ICOMOS compliant conservation processes; for Education: '<i>Conservation Course Recognition</i>'; and for Businesses in the '<i>Historic Environment Service Providers Recognition Scheme</i>'.</p>
1g	<i>Are all details of the scheme, including accreditation procedures, codes of conduct, disciplinary procedures, and</i>	Yes	Yes	<p><i>See: Membership Standards, Criteria and Guidelines at:</i> http://ihbc.org.uk/resources/MembershipStandardsandGuidelines0308.pdf</p>

	<i>governance available on the internet?</i>			
1h	<i>Up-to-date register available on the internet?</i>	Yes	Yes	<p><i>See: IHBC Database of Accredited practitioners at:</i> http://ihbc.org.uk/memb_cont/members.html <i>Associates must be named on the IHBC online register.</i></p> <p><i>Full members may elect to be named on the IHBC online register.</i></p>
1i	<i>Eligibility of all suitably qualified and experienced professionals to gain accreditation? HCP</i>	Yes: Full Member: Those practitioners who have secured multidisciplinary and interdisciplinary professional accreditation from the IHBC in line with the institute's membership criteria.	Yes: Associate Member: Practitioners who have secured conservation accreditation from the IHBC in their generic area of practice in line with the Institute's membership standards and criteria and the international models on which they are based.	<i>See: Membership Categories at;</i> http://www.ihbc.org.uk/join/Categories/index.html
1j	<i>Total Numbers of Individuals in each Grade</i>	1,333 Full Members.	2 Associates.	
	<u>Pre-qualification</u>			
	<i>Who is eligible to apply for conservation accreditation under this scheme?</i>	Full Membership requires demonstration of competence at least in the Professional and TWO of three Practical Areas of Competence, along with awareness in the other TWO Practical	Associate Membership requires demonstration of competence at least in the Professional and ONE of three Practical Areas of Competence, along with awareness in the other TWO	<i>See: Membership Categories at;</i> http://www.ihbc.org.uk/join/Categories/index.html

		Areas of Competence. This process tests ICOMOS-compliant competence across two or more generic areas of practice, which typically include the applicant's primary training. As such accreditation as an IHBC Full member recognises ICOMOS-compliant conservation competence relating to interdisciplinary practice.	Practical Areas of Competence. This process tests ICOMOS-compliant skills across ONE generic area of practice, which typically corresponds to the applicant's primary training. As such accreditation as an IHBC Associate recognises ICOMOS-compliant conservation competence relating to no more than one discipline.	
	<i>Is accreditation available to those without recent/any experience of works to heritage, e.g. to academics, etc.?</i>	Yes/No	Yes/No	There is no operational evaluation of skills or mandatory CPD requirement for the 1,006 Non-accredited Affiliate Members or the 86 Retired Members, out of the total 2,227 IHBC Membership. <i>See: Membership Categories at; http://www.ihbc.org.uk/join/Categories/index.html</i>
2	<u>Accreditation criteria and processes</u>			
2a	<i>Who assesses competence: Assessment by suitably experienced, impartial assessors against agreed criteria?</i>	Applications are assessed by a group of highly skilled volunteer assessors, all of whom are Full members of the IHBC, often with other formal professional qualifications or equivalent. This follows a process based on a rigorous application of the 1993 ICOMOS Guidelines, mapped to the IHBC's	Applications are assessed by a group of highly skilled volunteer assessors. This follows a process based on a rigorous application of the 1993 ICOMOS Guidelines, mapped to the IHBC's 'Conservation Cycle' and its associated 'Areas of Competence', including both the specific 'abilities' and criteria	Application for Membership requires a demonstration to the IHBC's assessors of skills, knowledge and experience in built and historic environment conservation through the application form, with the 'Testimonial' as the critical evidence-based statement of the applicant's skills, knowledge and experience.

		Conservation Cycle’ and its associated ‘Areas of Competence’, including both the specific ‘abilities’ and criteria identified by ICOMOS Para. 5a) - n), and the ICOMOS principles of conservation practice as specified in Para’s 2, 3, 4 and 7.	identified by ICOMOS Para. 5a) - n), and the ICOMOS principles of conservation practice as specified in Para’s 2, 3, 4 and 7.	<p>Applications are assessed for each of four ICOMOS-compliant ‘Areas of Competence’ and underpinning ‘Competences’, in line with the IHBC Conservation Cycle, and graded as ‘Expert’, ‘Skilled’, ‘Capable’, ‘Aware’ or ‘Unaware’ (See 2.g below).</p> <p>The individual results are moderated and drawn together, with recommendations for accreditation determined as appropriate.</p> <p><i>See: Guidance for Applicants at:</i> http://www.ihbc.org.uk/join/applicant_guidance/index.html#sthash.xBd2Fzbm.dpuf</p>
2b	<i>Reassessment on a regular basis (say every 5 years) to ensure that accreditation indicates current competence?</i>	<p>No: Not required as Full Member.</p> <p>Full Members are bound by the IHBC’s Code of Conduct to maintain CPD and abide by the Code of Conduct and associated standards.</p>	<p>Yes: Every five years as Associate Member.</p> <p>This entails completion of an application form for Full membership, which can lead to either Full membership or renewal of Associate membership.</p>	<p>Affiliates are not reassessed</p> <p><i>See: Anonymous Assessor Feedback Word document at:</i> http://www.ihbc.org.uk/join/applicant_guidance/index.html</p>
2c	<i>Does assessment involve referees?</i>	An endorsement by the current employer or other appropriate person and a Full Member of the IHBC.	An endorsement by the current employer or other appropriate person and a Full Member of the IHBC.	
2d	<i>Does assessment involve an interview?</i>	No	No	

				<p>16e64204275696c64696e6720436f6e74726f6c3b20%5C%22%22%5D%2C%22o%22%3A%22and%22%2C%22k%22%3Afalse%2C%22m%22%3Anull%7D%5D%7D</p> <p>Also they are tied to the built environment National Vocational Qualification in Conservation Level 6. See: http://www.abbeqa.co.uk/qualifications/DipCL613</p> <p>These are detailed at: http://www.abbeqa.co.uk/repository/documents/ABBE-Level-6-NVQ-Diploma-in-Conservation-Information-Brief-Nov-2015.pdf</p>
2g	<p><i>Is assessment based on a verifiable record of work carried out, i.e. on practical experience and competence [and how recently] (e.g. not simply on a statement of philosophy or principles)</i></p>	<p>Yes: Successful applications must demonstrate an individual's understanding and awareness across the full range of areas of competence (e.g. professional, practical evaluation, practical man, practical intervention - each of these areas have different competences).</p> <p>Full members MUST demonstrate a 'capable' level of competence to the satisfaction of the Assessors in the following Areas of Competence:</p>	<p>Yes: Successful applications must demonstrate an individual's understanding and awareness across the full range of areas of competence (e.g. professional, practical evaluation, practical man, practical intervention - each of these areas have different competences).</p> <p>Associate members MUST demonstrate a 'capable' level of competence to the satisfaction of the Assessors in the following Areas of Competence:</p>	

		<ul style="list-style-type: none"> Professional (consisting of Competences in Philosophy, and in Practice), AND in TWO of the following THREE Practical Areas of Competence: Evaluation (consisting of Competences in History and in Research, Recording & Analysis) Management (consisting of Competences in Legislation & Policy, and in Finance & Economics) Intervention (consisting of Competences in Design Practice and Presentation, and in Technology) <p>As well as an 'Aware' level of competence in the other one Practical Area of Competence.</p>	<ul style="list-style-type: none"> Professional (consisting of Competences in Philosophy, and in Practice), AND in ONE of the following THREE Practical Areas of Competence: Evaluation (consisting of Competences in History and in Research, Recording & Analysis) Management (consisting of Competences in Legislation & Policy, and in Finance & Economics) Intervention (consisting of Competences in Design Practice and Presentation, and in Technology) <p>As well as an 'Aware' level of competence in the other two Practical Areas of Competence.</p>	
2h	<i>How recent must work record be?</i>	Applicants must demonstrate a level of experience equating to at least five years of professional activity in historic environment conservation, or at least two years if supplemented by a recognised conservation course.	Applicants must demonstrate a level of experience equating to at least five years of professional activity in historic environment conservation, or at least two years if supplemented by a recognised conservation course.	<i>See: IHBC Membership Standards, Criteria and Guidelines, Page 2 at: http://ihbc.org.uk/resources/MembershipStandardsandGuidelines0308.pdf</i>
2i	<i>Is there reassessment on a regular basis (and how often) to ensure that</i>	No: Full members do not required re-accreditation, as a full suite of CPD support is provided.	Yes: Associate membership requires renewal at least every 5 years even though a full suite of CPD support is provided to all Associates.	<i>See: Continuing Professional Development (CPD) at: http://www.ihbc.org.uk/learning/cpd/index.html</i>

	<i>accreditation indicates current competence?</i>			
2j	<i>Requirement for On-going CPD?</i>	Yes: Full members are obliged to keep up their CPD.	Yes: Associate members are obliged to keep up their CPD.	<i>See: Continuing Professional Development (CPD) at: http://www.ihbc.org.uk/learning/cpd/index.html</i>
2k	<i>What is the <u>conservation-specific</u> Continuing Professional Development (CPD) requirement?</i>	50 + hours in 2 years.	50 + hours in 2 years.	IHBC provides members with a fee-based, suite of integrated, current CPD support in conservation practice, as defined by the 1993 ICOMOS Guidelines Para's 2, 3, 4 and 5. <i>See: Continuing Professional Development (CPD) at: http://www.ihbc.org.uk/learning/cpd/index.html</i>
3	<u>Code(s) of conduct</u>			
3a	<i>Is there an ethical and linked disciplinary framework to ensure that standards are observed and maintained? [Show the details]</i>	Yes: Consideration by the Secretary, in consultation with the Chair of the Disciplinary Committee and Membership Secretary (the Preliminary Inquiry Panel) to assess whether a case to answer has been substantiated; Investigation of a case by the Inquiry Panel; and,	Yes: Consideration by the Secretary, in consultation with the Chair of the Disciplinary Committee and Membership Secretary (the Preliminary Inquiry Panel) to assess whether a case to answer has been substantiated; Investigation of a case by the Inquiry Panel; and,	Members of the IHBC are required to conduct their professional activities in accordance with the institute's Code of Conduct, which dictates that Members should act with competence, honesty and integrity, providing informed professional advice on behalf of the historic environment. <i>See: Professional Conduct at:</i>

		Referral to the Disciplinary Appeals Panel to consider appeals against the findings and/or the recommendations of the Inquiry Panel.	Referral to the Disciplinary Appeals Panel to consider appeals against the findings and/or the recommendations of the Inquiry Panel.	http://www.ihbc.org.uk/join/page33/index.html#sthash.99zFp313.dpuf See: HBC Code of Conduct at: http://ihbc.org.uk/resources/A4-Code-of-Conduct.pdf
3b	<i>What sanctions is used, e.g. public reprimand, suspension, or expulsion?</i>	Reprimand, suspension, expulsion.	Reprimand, suspension, expulsion.	See: HBC Code of Conduct at: http://ihbc.org.uk/resources/A4-Code-of-Conduct.pdf
4	<i>Fees</i>			
4a	<i>Application fee.</i>	£110 Annual Subscription for all Members and Concessional Fee. £55 Annual Subscription for Retirees and Low Earners (under £17,500 p.a.). Fee support of up to 100% (typically 75% for those with an annual income under £12,500) available on demonstration of need.	£110 Annual Subscription for all Members and Concessional Fee. £55 Annual Subscription for Retirees and Low Earners (under £17,500 p.a.). Fee support of up to 100% (typically 75% for those with an annual income under £12,500) available on demonstration of need.	See: <i>Minimise your Membership Fees at:</i> http://www.ihbc.org.uk/join/membership_fees/index.html

Chartered Institute for Archaeologists (CifA) Membership

	Criteria/ Minimum requirements	The undernoted information relates to becoming an accredited member (Practitioner, Associate or Member) or registered organisation of the CifA Professional Body	
1	<u>General details of scheme</u>	Chartered Institute for Archaeologists	Notes + Hyperlinks
1a	<i>Name of accreditation scheme/institute</i>	Chartered Institute for Archaeologists (CifA) Membership	http://www.archaeologists.net
1b	<i>Governing body</i>	Board of Directors of the Chartered Institute for Archaeologists	CifA is the leading professional body representing archaeologists working in the UK and overseas.
1c	<i>Date established (and date of latest major revision if any)</i>	CifA Achieved a Royal Charter in December 2014.	The previous body, IfA, was created in 1983 A 'CifA Professional archaeology: a guide for clients' was published in March 2015
1d	<i>List grades of <u>conservation-relevant</u> membership if relevant</i>	Over 3,000 Individual Memberships including: <ul style="list-style-type: none"> • Practitioners (PCifA) • Associates (ACifA) • Members (MCifA) • Non-accredited Members (Affiliate or Student) Membership is based on archaeology/historic environment, not specifically building conservation.	CifA is a Chartered Institute, members are not Chartered, There a consultation with members on the desirability of amending the Charter in future to allow CifA to confer Chartered status on individual members <i>See: CifA and Charter: what does it mean? at:</i> http://www.archaeologists.net/charter
1e	<i>Does it accredit individuals?</i>	Yes	<i>See: CifA Competence Matrix at:</i> http://www.archaeologists.net/matrices

				See also: Individual Membership at: http://www.archaeologists.net/join/individual
1f	Does it accredit companies/practices?	Yes: The Institute administers a Register of Organisations run by accredited Members.		See: http://www.archaeologists.net/join/organisation See also: Professional archaeology: a guide for clients Page 2 at: http://www.archaeologists.net/find/clientguide
1g	Are all details of the scheme, including accreditation procedures, codes of conduct, disciplinary procedures, and governance available on the internet?	Yes		See: ClfA regulations, standards and guidelines at: http://www.archaeologists.net/codes/ifa http://www.archaeologists.net/sites/default/files/1215%20ClfA%20Applicant%27s%20Guide%20-%20accredited%20Final.pdf
1h	Up-to-date register available on the internet?	No: Not of members (permission is being sought). The Register of Organisations is on the internet. Members are presently listed only in hard copy available at a cost of £30 (Yearbook).		
1i	Eligibility of all suitably qualified and experienced professionals to gain accreditation?	Yes: Accreditation for Membership.		See: ClfA regulations, standards and guidelines at: http://www.archaeologists.net/codes/ifa http://www.archaeologists.net/sites/default/files/1215%20ClfA%20Applicant%27s%20Guide%20-%20accredited%20Final.pdf http://www.archaeologists.net/sites/default/files/RO_additional_guidance_Dec14_2.pdf

1j	<i>Total Numbers of Individuals in each Grade</i>	The Institute has over 3,000 individual Members at various levels, and more than 70 Registered Organisations. 1364 MCIfA, 575 ACIfA, 357 PCIfA, 928 students/affiliates (not accredited) at 25/2/16; 75 Registered Organisations.		
	<u>Pre-qualification</u>			
	<i>Who is eligible to apply for conservation accreditation under this scheme?</i>	Anyone satisfying the Membership criteria. Joining ClfA as an accredited Member requires the need to have demonstrated competence in the study and care of the historic environment at the level applied for, support ClfA's aims and agree to abide by ClfA's rules.		ClfA accredits applicants in archaeological practice. It does not specifically accredit conservation: many archaeologists will have submitted a portfolio of work that includes conservation activities and competences, and this will have been taken into consideration, but others may not have had specific conservation responsibilities beyond the general and over-riding obligations to conservation required by the Code of conduct. <i>See: ClfA Applicants' Guide Para 2 (2.1) Who can Join at: http://www.archaeologists.net/sites/default/files/1114_ClfA_Applicant's_Guide_accredited_Final.pdf</i>
	<i>Is accreditation available to those without recent/any experience of works to heritage, e.g. to academics, etc.?</i>	Yes: For membership.		
2	<u>Accreditation criteria and processes</u>			

2a	<i>Who assesses competence: Assessment by suitably experienced, impartial assessors against agreed criteria?</i>	Decisions taken at meetings of Validation Committee of at least 5 people (or Registration committee for organisations).	<i>See: ClfA Committees at: http://www.archaeologists.net/organisation/committees</i>
2b	<i>Reassessment on a regular basis (say every 5 years) to ensure that accreditation indicates current competence?</i>	No generally: But required on re-joining after lapse, Registration of organisations is for a three-year period. A new application is then required: there is no 'renewal' process or expectation.	<i>See: ClfA Applicants' Guide Para 2.3 Re-joining ClfA at: http://www.archaeologists.net/sites/default/files/1114_ClfA_Applicant's_Guide_accredited_Final.pdf</i>
2c	<i>Does assessment involve referees?</i>	ClfA asks for two references to support application.	<i>See: ClfA Applicants' Guide Para 3.5 Referees at: http://www.archaeologists.net/sites/default/files/1114_ClfA_Applicant's_Guide_accredited_Final.pdf</i>
2d	<i>Does assessment involve an interview?</i>	No: But Corporate candidates are inspected.	
2e	<i>Are the assessment criteria based on the ICOMOS Guidelines for Education and Training in the Conservation of Monuments, Ensembles and Sites?</i>	No: Because the accreditation is in archaeology, a broad discipline including activities not covered by the ICOMOS Guidelines.	
2f	<i>If not, what are they based on (e.g. specific NVQs)</i>	Specified NVQs, or demonstrating that the competence matrix has been satisfied.	<i>See: ClfA Applicants' Guide Competence Matrix pages 5 + 6 at: http://www.archaeologists.net/sites/default/files/1114_ClfA_Applicant's_Guide_accredited_Final.pdf</i>
2g	<i>Is assessment based on a verifiable record of work carried out, i.e. on practical experience and competence [and how</i>	AClfA and MClfA applicants are expected to provide at least three examples of work. PClfA grade applicants are encouraged to do so	<i>See: ClfA Applicants' Guide at: http://www.archaeologists.net/sites/default/files/1114_ClfA_Applicant's_Guide_accredited_Final.pdf</i>

	recently] (e.g. not simply on a statement of philosophy or principles)	where possible. No currency is indicated. All must submit a statement of competence mapped to the competence matrix: this is scored by the committee in the light of submitted evidence and decisions made accordingly.		
2h	<i>How recent must work record be?</i>			
2i	<i>Is there reassessment on a regular basis (and how often) to ensure that accreditation indicates current competence?</i>	No: Except that firms are registered for three years only.		<i>See: ClfA Training and professional development: An IfA guide to good practice</i>
2j	<i>Requirement for On-going CPD?</i>	Yes: All individual accredited members must: <ul style="list-style-type: none"> • have a personal development plan (PDP) • record all their CPD in a CPD log. 		<i>See: Continuing Professional Development (CPD) at: http://www.archaeologists.net/development/cpd</i> The Personal Development Plan (PDP) outlines personal and professional learning targets for the next two years. It should include: <ul style="list-style-type: none"> • learning goals for the next two years • where to acquire these skills
2k	<i>What is the <u>conservation-specific</u> Continuing Professional Development (CPD) requirement?</i>	50+ hours CPD over 2 years is not necessarily conservation specific, but it must be PDP specific.		<i>See: Continuing Professional Development (CPD) at: http://www.archaeologists.net/development/cpd</i>
3	<u>Code(s) of conduct</u>			
3a	<i>Is there an ethical and linked disciplinary framework to ensure that standards are observed and</i>	ClfA has developed a range of Regulations, Standards and Guidelines that are binding on all members and Registered Organisations to ensure		<i>See: ClfA regulations, standards and guidelines at: http://www.archaeologists.net/codes/ifa</i>

	<i>maintained? [Show the details]</i>	that ClfA members work to high ethical and professional standards. Listing: <ul style="list-style-type: none"> • Regulations • Standards • Policy statements • Risk assessment documents 		<i>See: Code of Conduct and Regulations for professional conduct at: http://www.archaeologists.net/sites/default/files/Codes ofConduct.pdf</i>
3b	<i>What sanctions is used, e.g. public reprimand, suspension, or expulsion?</i>	Advisory recommendations, formal reprimand (public unless an exceptional case has been made), suspension for 1-3 years, expulsion.		<i>See: Regulations for professional conduct at: http://www.archaeologists.net/sites/default/files/ProfconductJan15.pdf</i>
4	<i>Fees</i>			
4a	<i>Application fee.</i>	A complicated range of Annual Subscriptions is based on the grade of membership (PCIfA, ACIfA and MCIfA). With 14 stated subscription rates in 7 categories, these range from £25.00 to £279.00 per annum, with and without receiving a Journal.		<i>See: ClfA Application and Subscription fees http://www.archaeologists.net/sites/default/files/2016_17-fees-and-subscriptions_1.pdf</i>

Royal Town Planning Institute

	Criteria/ Minimum requirements	The undernoted information relates to becoming a Member of the RTPI Professional Body	RTPI Members have a role to play in conservation work but RTPI does not operate a scheme that mirrors the intentions of other professional body architectural conservation accreditation schemes.
1	<u>General details of scheme</u>	Royal Town Planning Institute (A Registered Charity)	Notes + Hyperlinks
1a	<i>Name of accreditation scheme/institute</i>	Royal Town Planning Institute RTPI does not offer a specific built heritage conservation accreditation scheme.	http://www.rtpi.org.uk The RTPI is an advocate for best practice in planning at all levels of government and in the international arena. It gives planners a voice in shaping the planning system.
1b	<i>Governing body</i>	Board of Trustees with a General Assembly	
1c	<i>Date established (and date of latest major revision if any)</i>	1914	From January 2017 onwards, the requirements to become a Chartered Member - MRTPI - for those who do not follow the accredited Assessment of Professional Competence (APC) route (used by graduates of RTPI-accredited planning schools), will be changing to competency-based routes. <i>See: http://www.rtpi.org.uk/briefing-room/news-releases/2016/january/routes-to-chartered-membership-to-be-streamlined/</i>
1d	<i>List grades of <u>conservation-relevant</u> membership if relevant</i>	Many classes but conservation relevant interests may lie in: <ul style="list-style-type: none"> • Chartered Town Planner • (Technical: this class will close in 2016) • Associate: a partial professional 	<i>See: RTPI Membership Classes at: http://www.rtpi.org.uk/membership/membership-classes/</i>

		<p>membership which offers an option to work towards becoming a Chartered Member</p> <ul style="list-style-type: none"> • Licentiate 	
1e	<i>Does it accredit individuals?</i>	<p>Yes: The RTPI offers a class of Membership to suit all levels of planning professionals. Membership opens doors to give professional standing.</p>	<p><i>See: RTPI Qualifications to become a planner at: http://www.rtpi.org.uk/education-and-careers/become-a-planner/qualifications-to-become-a-planner/</i></p>
1f	<i>Does it accredit companies/practices?</i>	No	
1g	<i>Are all details of the scheme, including accreditation procedures, codes of conduct, disciplinary procedures, and governance available on the internet?</i>	<p>Yes: Except list of Members.</p> <p>RTPI does not offer a specific built heritage conservation accreditation scheme.</p>	
1h	<i>Up-to-date register available on the internet?</i>	No: Those wishing to check if someone was a member should contact the RTPI, who will confirm or otherwise.	<p>The Royal Town Planning Institute is the UK's leading professional body for planning, and is the largest planning institute in Europe with over 23,000 members.</p> <p>The RTPI has over 2,500 consultant members and more than 1,000 firms offering the services of consultant Chartered Town Planners or Legal Members (<i>of which there are only 4</i>) of the RTPI. They range in size from sole practitioners or small partnerships, through to large, international, multi-professional practices including architects, economists, engineers, surveyors and other specialists. Some smaller</p>

				practices may also have access to similar professional skills. <i>See: The Online Directory of Planning Consultants at: https://www.rtpiconsultants.co.uk/about-rtpi</i>
1i	<i>Eligibility of all suitably qualified and experienced professionals to gain accreditation?</i>	The Assessment of Professional Competence (APC) is the Membership main route to becoming a Chartered Town Planner for all graduates who have successfully completed a fully RTPI accredited degree.		<i>See: RTPI Resources for APC candidates at: http://www.rtpi.org.uk/resources-for-apc-candidates</i>
1j	<i>Total Numbers of Individuals in each Grade</i>	Not stated on the RTPI website.		
	<u>Pre-qualification</u>			
	<i>Who is eligible to apply for conservation accreditation under this scheme?</i>	RTPI does not offer a specific built heritage conservation accreditation scheme.		<i>See: RTPI Assessment of Professional Competence at: http://www.rtpi.org.uk/membership/become-an-rtpi-member/assessment-of-professional-competence/</i>
	<i>Is accreditation available to those without recent/any experience of works to heritage, e.g. to academics, etc.?</i>	n/a		
2	<u>Accreditation criteria and processes</u>			
2a	<i>Who assesses</i>	'Assessment of Professional Competence'		APC applications are assessed by experienced Chartered Town Planners

	<i>competence: Assessment by suitably experienced, impartial assessors against agreed criteria?</i>	(APC) applications are assessed by pairs of experienced Chartered Town Planners from all areas of the profession.		from all areas of the profession. <i>See: RTPI Assessment of Professional Competence at: http://www.rtpi.org.uk/membership/become-an-rtpi-member/assessment-of-professional-competence/</i>
2b	<i>Reassessment on a regular basis (say every 5 years) to ensure that accreditation indicates current competence?</i>	No: Unless RTPI considers reassessment a requirement for an individual Member.		
2c	<i>Does assessment involve referees?</i>	Sponsors and Corroborators.		
2d	<i>Does assessment involve an interview?</i>	No		
2e	<i>Are the assessment criteria based on the ICOMOS Guidelines for Education and Training in the Conservation of Monuments, Ensembles and Sites?</i>	No		
2f	<i>If not, what are they based on (e.g. specific NVQs)</i>			<i>See: RTPI Assessment of Professional Competence</i>
2g	<i>Is assessment based on a verifiable record of</i>	Yes: A Practical Experience Statement and Professional Competence Statement (case		<i>See: RTPI Assessment of Professional Competence</i>

	<i>work carried out, i.e. on practical experience and competence [and how recently] (e.g. not simply on a statement of philosophy or principles)</i>	studies) which demonstrate competence, also a Log Book detailing 12months' recent experience whilst being a Licentiate.		
2h	<i>How recent must work record be?</i>	Not stated.		
2i	<i>Is there reassessment on a regular basis (and how often) to ensure that accreditation indicates current competence?</i>	Yes		<i>See: RTPI CPD Requirements at: http://www.rtpi.org.uk/education-and-careers/cpd-for-rtpi-members/cpd-requirements/</i>
2j	<i>Requirement for On-going CPD?</i>	Yes: All members of the RTPI (apart from retired members) make a commitment through the Code of Professional Conduct to maintain and develop their expertise through CPD.		<i>See: RTPI CPD Requirements at: http://www.rtpi.org.uk/education-and-careers/cpd-for-rtpi-members/cpd-requirements/ See: RTPI Code of Professional Conduct Annex A at: http://www.rtpi.org.uk/media/11446/Code-of-Professional-Conduct-Final-_2_Jan-2012(1).pdf</i>
2k	<i>What is the <u>conservation-specific</u> Continuing Professional Development (CPD) requirement?</i>	General, not conservation specific, CPD of 50 hours in 2 years. An RTPI urban design and heritage events 2016 programme is promoted with limited		<i>See: RTPI urban design and heritage events 2016 at: http://www.rtpi.org.uk/media/1667008/RTPI%20URBAN%20DESIGN%20AND%20HERITAGE%20EVENTS%202016%20working%20programme%20for%20website.pdf</i>

		amount of conservation content.		
3	<u>Code(s) of conduct</u>			
3a	<i>Is there an ethical and linked disciplinary framework to ensure that standards are observed and maintained? [Show the details]</i>	Yes: A Code of Professional Conduct binds all members of the RTPI. This sets out required standards of practice and ethics for Chartered and Non-Chartered Members.		<p>See: RTPI Professional Standards at: http://www.rtpi.org.uk/membership/professional-standards/</p> <p>See: RTPI Code of Professional Conduct at: http://www.rtpi.org.uk/media/11446/Code-of-Professional-Conduct-Final-_2_Jan-2012(1).pdf</p>
3b	<i>What sanctions is used, e.g. public reprimand, suspension, or expulsion?</i>	Yes: Warn the member as to his or her future conduct; Reprimand the member; Suspend the member's membership of the Institute; or Terminate the member's membership.		<p>The RTPI's Member Conduct Service deals with complaints and queries regarding standards of practice and ethics.</p> <p>See: RTPI Code of Professional Conduct</p>
4	<u>Fees</u>			
4a	<i>Application fee.</i>	The Annual Subscription Fees for members (2016) vary considerably from: £53 (Retired) to £290 (Fellow, Chartered, Legal) Application fees are separate.		<p>UK/ROI rates apply to members resident in the United Kingdom, Republic of Ireland, the Isle of Man and the Channel Islands.</p> <p>See: http://www.rtpi.org.uk/membership/subscriptions-and-fees/2016-subscription-rates/</p>